

Republic of the Philippines
 City/Municipality of Naga
 Province of Camarines Sur
OFFICE OF THE BUILDING OFFICIAL

MECHANICAL PERMIT

APPLICATION NO.

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MP NO.

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BUILDING PERMIT NO.

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BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE OWNER/APPLICANT)

OWNER/APPLICANT	LAST NAME	FIRST NAME	M.I.	TIN
FOR CONSTRUCTION OWNED BY AN ENTERPRISE		FORM OF OWNERSHIP	USE OR CHARACTER OF OCCUPANCY	
ADDRESS	NO.	STREET	BARANGAY	CITY/MUNICIPALITY
			ZIP CODE	TELEPHONE NO.
LOCATION OF CONSTRUCTION: LOT NO. _____ BLK NO. _____ TCT NO. _____ TAX DEC. NO. _____				
STREET _____ BARANGAY _____ CITY/MUNICIPALITY OF _____				
SCOPE OF WORK				
<input type="checkbox"/> NEW CONSTRUCTION <input type="checkbox"/> RENOVATION _____ <input type="checkbox"/> RAISING _____ <input type="checkbox"/> ERECTION <input type="checkbox"/> CONVERSION _____ <input type="checkbox"/> DEMOLITION _____ <input type="checkbox"/> ADDITION <input type="checkbox"/> REPAIR _____ <input type="checkbox"/> ACCESSORY BUILDING STRUCURE _____ <input type="checkbox"/> ALTERATION <input type="checkbox"/> MOVING _____ <input type="checkbox"/> OTHERS (Specify) _____				

BOX 2 (TO BE ACCOMPLISHED IN PRINT BY THE DESIGN PROFESSIONAL)

INSTALLATION AND OPERATION OF:		
<input type="checkbox"/> BOILER <input type="checkbox"/> PRESSURE VESSEL <input type="checkbox"/> INTERNAL COMBUSTION ENGINE <input type="checkbox"/> REFRIGERATION AND ICE MAKING <input type="checkbox"/> WINDOW TYPE AIRCONDITIONING <input type="checkbox"/> OTHERS (Specify) _____	<input type="checkbox"/> CENTRAL AIRCONDITIONING <input type="checkbox"/> MECHANICAL VENTILATION <input type="checkbox"/> ESCALATOR <input type="checkbox"/> FREIGHT ELEVATOR <input type="checkbox"/> PASSENGER ELEVATOR <input type="checkbox"/> CABLE CAR	<input type="checkbox"/> DUMBWAITER <input type="checkbox"/> PUMPS <input type="checkbox"/> COMPRESSED AIR, VACCUM, INSTITUTIONAL AND/OR INDUSTRIAL GAS <input type="checkbox"/> PNEUMATIC TUBES, CONVEYORS AND/OR MONORAILS <input type="checkbox"/> OTHERS (Specify) _____
PREPARED BY: _____		

BOX 3

DESIGN PROFESSIONAL PLANS AND SPECIFICATIONS	
_____ Date _____	
PROPESSIONAL MECHANICAL ENGINEER (Signed and Sealed Over Printed Name)	
Address _____	
PRC No.	Validity
PTR No.	Date Issued
Issued at	TIN

BOX 4

SUPERVISOR/ IN-CHARGE OF MECHANICAL WORKS	
<input type="checkbox"/> PROFESSIONAL MECHANICAL ENGINEER <input type="checkbox"/> MECHANICAL ENGINEER	
_____ Date _____	
(Signed and Sealed Over Printed Name)	
Address _____	
PRC No.	Validity
PTR No.	Date Issued
Issued at	TIN

BOX 5

BUILDING OWNER		
_____ (Signature Over Printed Name) Date: _____		
Address _____		
C.T.C No.	Date Issued	Place Issued:

BOX 6

WITH MY CONSENT: LOT OWNER		
_____ (Signature Over Printed Name) Date: _____		
Address _____		
C.T.C No.	Date Issued	Place Issued:

BOX 7 (TO BE ACCOMPLISHED BY THE PROCESSING AND EVALUATION DIVISION)

RECEIVED BY: _____	DATE: _____
FIVE (5) SETS OF MECHANICAL DOCUMENTS	
<input type="checkbox"/> ELECTRICAL PLANS AND SPECIFICATIONS <input type="checkbox"/> SPECIAL FIXTURES AND EQUIPMENTS <input type="checkbox"/> PROPOSED STARTING DATE OF CONSTRUCTION/INSTALLATION _____	<input type="checkbox"/> PROPOSED STARTING DATE OF CONSTRUCTION/INSTALLATION _____ <input type="checkbox"/> OTHERS (Specify) _____

BOX 7

PROGRESS FLOW					PROCESSED BY _____ MECHANICAL ENGINEER (Signature Over Printed Name) PRC Reg. No. _____ Validity _____
	IN		OUT		
	DATE	TIME	DATE	TIME	
MECHANICAL					
OTHERS (Specify)					

BOX 8

ACTION TAKEN:

PERMIT IS HEREBY ISSUED SUBJECT TO THE FOLLOWING:

1. That the proposed mechanical works shall be in accordance with the mechanical plans filed with this Office and in conformity with the provision latest Philippine Mechanical Code, the National Building Code and its IRR
2. That prior to the electrical installation, the Owner/Permittee shall submit a duly accomplished prescribe **NOTICE OF CONSTRUCTION** to the Office of the Building Official.
3. That upon completion of the mechanical works, he shall submit the entry of the logbook duly signed and sealed to the OBO including as-built plans and other document. He shall also accomplish the Certificate of Completion stating the mechanical works conforms to the provision of the Philippine Mechanical Code, the National Building Code and its IRR.
4. That this permit is null and void unless accompanied by the building permit.
5. That a Certificate of Operation shall be issued for continuous use of mechanical installation

PERMIT ISSUED BY:

ALEXANDER N. CANING

ACTING BUILDING OFFICIAL
 (Signature Over Printed Name)
 Date _____