



Republic of the Philippines
CITY OF NAGA
BIDS & AWARDS COMMITTEE

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INVITATION TO BID
FOR THE
SUPPLY AND DELIVERY OF
SEWING MACHINES & OTHER SEWING MATERIALS

The City Government of Naga, through the **Bottom-up Budgeting (BuB) 2014-DSWD**, intends to apply the sum of **Nine Hundred Fifty Nine Thousand Four Hundred Ninety Five (P 959,495.00) Pesos**, being the Approved Budget for the Contract (ABC) to payments under the contract for the **Supply and Delivery of Sewing Machines and Other Sewing Materials** for distribution as starter kit to 45 trainee-beneficiaries of skills-training on sewing from Bgys. Concepcion Pequena and Sabang, **Contract Reference Number: 2015-029**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Item No.	Qty.	Unit	Items	Approved Budget for the Contract (ABC)
1	61	pcs.	Sewing Machines (single-needle lock stretch machine, automatic bobbin, winder, variable stitch, length control, forward and reverse, numbered dial tension, treadle (de padyak) or motor, drop feed knob (179 only))	549,000.00
2	5	pcs.	Sewing Machines (zigzagger #model Discomatic, automatic bobbin, winder, variable stitch, length control, forward and reverse, numbered dial tension, front drop in bobbin, 3 needle positions, snap on presser foot, 30 stitch selector (cams), treadle (de padyak) or motor options)	105,000.00
3	61	pairs	Scissors	18,300.00
4	61	pcs.	Cutting shears	36,600.00
5	61	pcs.	Tape Measure	488.00
6	61	sets	Hip Curve-L Square	12,200.00
7	122	pcs.	Tracing Wheel	976.00
8	122	pcs.	Tailor's chalk	4,270.00
9	600	pcs.	Pattern Paper	2,100.00
10	600	cones	Thread, assorted colors	27,000.00
11	6	gross	Buttons, for polo	432.00
12	15	doz.	Zipper, 8 inches, assorted	900.00
13	400	pcs.	Hook and Eye, small	600.00
14	350	pcs.	Hook and Eye, large	1,050.00
15	7	liters	Machine Oil	1,295.00
16	16	packs	Needle, #14	1,600.00
17	16	packs	Needle, #11	1,600.00
18	16	packs	Needle, #16	1,600.00
19	10	rolls	Chinese Cotton, off white	33,600.00
20	10	rolls	Gina's cloth, plain	37,500.00
21	10	rolls	Gina's cloth, printed	57,000.00
22	13	rolls	Tetoron Cloth, white-polo/blouse	32,760.00
23	10	rolls	Katrina cloth, blue-skirt/shorts	27,000.00
24	36	boxes	Pins	1,080.00
25	7	rolls	Garter, 1"	2,520.00
26	7	rolls	Garter, 1 1/2"	3,024.00
TOTAL				P 959,495.00

The City Government of Naga now invites bids for **Supply and Delivery of Sewing Machines and Other Sewing Materials** for distribution as starter kit to 45 trainee-beneficiaries of skills-training on sewing from Bgys. Concepcion Pequena and Sabang. Delivery of the Goods is required **within thirty (30) calendar days**. Bidders should have completed, within ten (10) years, from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II. Instructions to Bidders.

Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act". Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184. Interested bidders may obtain further information from the City Government of Naga and inspect the Bidding Documents at the address given below starting from 8 AM until 5 PM.

A complete set of Bidding Documents may be purchased by interested Bidders starting on **Monday, July 20 to August 10, 2015**, from the Office of the BAC Secretariat c/o City Planning & Development Office, 2nd Floor City Hall Building, City Hall Compound, Naga City, and upon payment of a nonrefundable fee for the Bidding Documents in the amount of **One Thousand (P 1,000.00) Pesos** and an Annual Registration Fee of Three Thousand (P 3,000.00) Pesos, and upon presentation of Document Request List (DRL) from PhilGEPS showing your company name.

It may also be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity (www.naga.gov.ph), provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

The City Government of Naga will hold a **Pre-Bid Conference on Tuesday, July 28, 2015** at 3:00 PM at City Procurement Office, Ground Floor, City Hall Building, City Hall Compound, Naga City, which shall be open to all interested parties who have purchased the Bidding Documents. Bids must be delivered to the City Procurement Office, Ground Floor, City Hall Building, City Hall Compound, Naga City, on or before **Monday, August 10, 2015 at 3:00 PM**. All bids must be accompanied by a bid security, either in the form of cash or cashier's/manager's check issued by a universal or commercial bank (2% of ABC), or, Bid Securing Declaration (BSD).

Bids will be opened in the presence of the Bidders' representatives who choose to attend on **Monday, August 10, 2015**, at 3:00 PM at the City Procurement Office, Ground Floor, City Hall Building, City Hall Compound, Naga City. Late bids shall not be accepted.

The City Government of Naga reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

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FLORENCIO T. MONGOSO, JR.
BAC Chairperson