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## INVITATION TO BID FOR THE SUPPLY & DELIVERY OF TABLE TOP OVENS

The City Government of Naga, through the **Bottom-up Budgeting (BuB) 2014-DSWD**, intends to apply the sum of **Seven Hundred Fifty Thousand (P 750,000.00) Pesos**, being the Approved Budget for the Contract (ABC) to payments under the contract for the **Supply and Delivery of Table Top Ovens** for distribution to trainees on culinary arts livelihood program, **Contract Reference Number: 2015-020**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Item No.	Qty.	Unit	Items	Approved Budget for the Contract (ABC)
1	150	units	Table Top Oven (21 liters)	750,000.00

The City Government of Naga now invites bids for the **Supply and Delivery of Table Top Ovens** for distribution to trainees on culinary arts livelihood program. Delivery of the Goods is required **within thirty (30) calendar days**. Bidders should have completed, within ten (10) years, from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II. Instructions to Bidders.

Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act". Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184. Interested bidders may obtain further information from the City Government of Naga and inspect the Bidding Documents at the address given below starting from 8 AM until 5 PM.

A complete set of Bidding Documents may be purchased by interested Bidders starting on **Wednesday, June 3 to 29, 2015**, from the Office of the BAC Secretariat c/o City Planning & Development Office, 2<sup>nd</sup> Floor City Hall Building, City Hall Compound, Naga City, and upon payment of a nonrefundable fee for the Bidding Documents in the amount of **One Thousand (P 1,000.00) Pesos** and an Annual Registration Fee of Three Thousand (P 3,000.00) Pesos, and upon presentation of Document Request List (DRL) from PhilGEPS showing your company name.

It may also be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity ([www.naga.gov.ph](http://www.naga.gov.ph)), provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

The City Government of Naga will hold a **Pre-Bid Conference** on **Monday, June 15, 2015** at 3:00 PM at City Procurement Office, Ground Floor, City Hall Building, City Hall Compound, Naga City, which shall be open to all interested parties who have purchased the Bidding Documents. Bids must be delivered to the City Procurement Office, Ground Floor, City Hall Building, City Hall Compound, Naga City, on or before **Monday, June 29, 2015 at 3:00 PM**. All bids must be accompanied by a bid security, either in the form of cash or cashier's/manager's check issued by a universal or commercial bank (2% of ABC), or, Bid Securing Declaration (BSD).

**Bids will be opened** in the presence of the Bidders' representatives who choose to attend on **Monday, June 29, 2015**, at 3:00 PM at the City Procurement Office, Ground Floor, City Hall Building, City Hall Compound, Naga City. Late bids shall not be accepted.

The City Government of Naga reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

**MR. FLORENCIO T. MONGOSO, JR.**

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**FLORENCIO T. MONGOSO, JR.**  
 BAC Chairperson