

FUNCTIONAL STATEMENT AND GENERAL OBJECTIVES

Office/Department : HOUSING & SETTLEMENTS DEVELOPMENT OFFICE
 Budget Year: : 2012

I. FUNCTIONAL STATEMENT

The Kaantabay Sa Kauswagan' (Partners in Development) Program is the City Government primary response to the mass housing problem of the urban poor in the city. Basically, it is a social amelioration program primarily designed to empower the urban poor sector by responding their two main concerns: (1) the absence of security of land tenure, and (2) the lack of basic infrastructure in their communities.

Perform such other functions as mandated by the Local Government Code.

II. OBJECTIVES

The program primarily seeks to institutionalize a mechanism that will provide permanent solutions to all land tenure problems involving the urban poor.

For the short term, it seeks to uplift the living condition of the so-called "squatters" and slum dwellers in the city, eradicate arbitrary ejection and minimize incidence of eviction/demolition and explore alternative modes of land acquisition.

For the long term, it intends to empower the urban poor section in Naga City by providing homelots, basics infrastructure and services, as well as livelihood opportunities to all needs, strengthen the urban sector and heighten their participation in local governance and integrate the urban poor in the mainstream of development and make them more productive members of society.

III. PROGRAMS/PROJECTS/ACTIVITIES

Reference Code	Program/Project /Activity Description	Cost ('000)	Performance/ Output Indicator	Annual Targets	Implementation Schedule	
					FROM	TO
(1)	(2)	(3)	(4)	(5)	(6)	(7)
6542-1-1	A. Land Development of New resettlement Sites that are on line					
	1. Balatas RS	6,500.00 For site Dev't (UnP)	Preparation of POW & Bidding of Macadam type roads; lots awarded to beneficiaries	P 6 M for the development of the site at least 50% of the beneficiaries relocated to the site	Jan-12 Mar-12	Feb-12 Jun12
	Mabolo RS	3,000.00 to fund	Preparation of POW & Bidding;	P 3 M fund to in place minnum development;	Jan-12	Jun-12
		Site dev't. (LDF)	Area placed with minimum development; Subdivided and distributed to beneficiaries	resettled all lot beneficiaries by year end	Mar-12	Dec-12
	Tinago RS	500.00 to fund the construction of the road	Preparation of POW & Bidding; Roads paved and drainage canals readied; and project area ready for resettlement;	500 thousand to fund the construction of the road All 14 beneficiaries should be resettled by year's end	Jan-12 Mar-12	Feb-12 Apr-12
		(CEO)		end		
	Cararayan Phase II & IV	2,000.00 initial fund for the acquisition of the ROW; (TF)	Preparation of POW & Bidding Area filled and graded;	P 2 M initial fund for the acquisition of the ROW; 80% completion for the transfer of beneficiaries	Jan-12 Feb-12	Feb-12 May12

			Site is subdivided for settlement; homelot awarded to beneficiaries		May-12	Jul-12
6542-1-2	<p>B. Upgrading of Old Resettlement Sites</p> <p>To make an inventory of all unfinished infra work in all socialized housing sites</p> <p>Prioritize the project according to need</p> <p>Present the projects to be completed to the CEO</p> <p>Prepare POW for the approved projects</p> <p>Submit the POW for funding to CAO</p> <p>Submit to BAC for bidding</p>	320	<p>List of infra work in different socialized housing projects</p> <p>List of prioritized projects</p> <p>List of projects presented to CEO & approved according to priority POW prepared for each project</p> <p>POW's approved and funded by CAO</p> <p>POW's submitted to BAC for bidding</p>	<p>Office to have a complete list of infra that need upgrading in each project each project area</p> <p>Badly needed for upgrading submitted to the CEO for prioritization</p>	<p>Jan-12</p> <p>4th week of Feb-12</p> <p>1st week of Mar-12 2nd week of Mar-12</p>	<p>Feb-12</p> <p>1st week of Mar-12</p>
6542-1-3	<p>C. Facilitate the Approval of Subdivision projects pending approval and/or for approval and make reparation for its submission to ROD for titling</p> <p>Follow up with the DENR - LMS the filed application for approval on a bi-monthly basis</p> <p>To withdraw the approved survey plans from DENR LMS</p>	583	<p>Office Personnel to make a personal attendance with the regional technical Director to facilitate the approval of plans</p> <p>Office personnel to get approve plans from LMS Legaspi City</p>	<p>By September to 2011, all pending plans are approved</p> <p>Approved subdivision plans withdrawn from sub-mission to ROD</p>	<p>Jan-12</p> <p>30-Sep-12</p>	<p>Sep-12</p>
6542-1-4	<p>D. Conversion of newly acquired sites/properties & those which are still unconverted acquired properties</p>	2,022				
	<p>Prepare application for the conversion of the properties from agricultural to residential</p> <p>Prepare Lot plan and other survey plan necessary for the application</p> <p>Secures necessary clearances from DENR, NIA, DA PCA, etc.</p> <p>To submit the application for conversion of land</p>		<p>Accomplished the application form for conversion of properties</p> <p>Lot plans prepared and signed by GE;</p> <p>certificatin from other line agencies secured and prepared for submission. Clearances secured from the agencies concerned</p> <p>Submitted documents for conversion to DAR</p>	<p>By the end of the 1st qtr all documents are secured and readied</p> <p>Lot plans and other plans are prepared and readied</p> <p>Certification and clearances from this office are secured</p> <p>Receipt copy of the submitted documents must</p>	<p>Jan-12</p> <p>Jan-12</p> <p>Mar-12</p> <p>16-Apr-12</p>	<p>Mar-12</p> <p>Mar-12</p> <p>Apr-12</p>

	UPAO personnel to go to Manila to submit the documents to DAR Central Office for area more than 7 hectares Follow up the submitted documents with the DAR office Withdrawal of the conversion order		Legaspi City or Manila office to follow up the documents development of the submitted application for conversion	be secured Secured initial copy of the documents	May-12 Jun-12	Jul-12
6542-1-5	E.Daily and routine work being done according to work plan	240				
	Attend to clients' requests & inquiries serve them promptly and with a smile		All request attended to and served	All clients of the office	Jan-12	Dec-12
	5. Purchase of Housing Materials for Assistance; one (1) canvass per quarter Request for assistance is verified in the field To make a canvass of the materials needed Prepares PR, PO, abstract of canvass and other	100.00	Office personnel to do inspection of the place of the applicant and makes a report of the situation; gas & oil for service vehicle. Office personnel to look stores that can possibly supply the materials PR, PO, Abstract of Canvass and other docs.	40 clients for the whole year 10 beneficiaries every quarter	Jan-12 Every quarter Every quarter	Dec-12
	papers necessary to effect the delivery Delivery of the materials by the winning supplier		Signed by the Mayor Materials inspected as to specs and quality;		Every quarter	
	Distribution of the materials to the beneficiaries		Office to distribute the materials personally to the beneficiaries		Every quarter	
TOTAL		5,313				