

ANNUAL PROCUREMENT PLAN 2012
 INFORMATION TECHNOLOGY OFFICE
 CITY GOVERNMENT OF NAGA

CATEGORY	SUBCATEGORY	ACCT CODE	ITEM/DESCRIPTION	ESTIMATED UNIT VALUE	UOM	QTY	ESTIMATED TOTAL AMOUNT
COMMONLY USED OFFICE SUPPLIES	OFFICE SUPPLIES	755	Ballpen (Black)	20.00	Pc	15	300.00
			Bond Paper Short White	100.00	Rm	8	800.00
			Bond Paper Long White	200.00	Rm	8	1,600.00
			Bond Paper Short White Sub. 20	150.00	Rm	3	450.00
			Book Paper (Groundwood) Long	100.00	Rm	4	400.00
			Book Paper (Groundwood) Short	100.00	Rm	4	400.00
			Elmers Glue	50.00	Pc	1	50.00
			Envelope Brown Short	5.00	Pc	100	500.00
			Envelope Brown Long	5.00	Pc	100	500.00
			Folder Plain White Short	10.00	Pc	50	500.00
			Folder Plain White Long	10.00	Pc	50	500.00
			Mailing Envelope White Long	200.00	Box	1	200.00
			Marker Pen Broad	50.00	Pc	3	150.00
			Masking Tape # 1	20.00	Roll	5	100.00
			Ruler Steel	250.00	Pc	1	50.00
			Sign Pen # D7	50.00	Pc	2	100.00
			Stamp Pad	50.00	Pc	1	50.00
			Stamp Pad Ink	50.00	Btl	1	50.00
			Staple Wire (for Swingline)	150.00	Box	2	300.00
			Time Card (used by HRMO)	3.00	Pc	150	450.00
			Whiteboard Eraser	20.00	Pc	1	20.00
			Whiteboard Pen	50.00	Pc	3	150.00
			Toner (HP P1102 printer)	3,800.00	Pc	3	11,400.00
			Planela Cloth	50.00	Mtr	20	1,000.00
			Garbage Can (Plastic)	50.00	Pc	2	100.00
	Garbage Plastic Bag (Black)	3.00	Pc	30	90.00		
	Alcohol Isopropyl 250 ml.	35.00	Btl	20	700.00		
	CD ROM Drive Cleaner	200.00	Pc	2	400.00		
	CD Recordable	15.00	Pc	100	1,500.00		
	DVD Recordable	20.00	Pc	100	2,000.00		
	Computer Keyboard and Mouse PS/2 Optical	510.00	Pc	5	2,550.00		
	Computer Keyboard and Mouse USB Optical	510.00	Pc	5	2,550.00		
	CFL	100.00	Pc	6	600.00		
	Dust Mask	100.00	Pc	10	1,000.00		
	Paint Brush 2"	50.00	Pc	6	300.00		
	Paint Brush 1"	50.00	Pc	2	100.00		
	T25 Staples 11mm	250.00	Box	4	1,000.00		
	Soldering Lead .8	380.00	Roll	3	1,140.00		
	Soldering Iron 30 Watts	500.00	Pc	1	500.00		
	Desoldering Fault (Brand GOOT)	500.00	Pc	1	500.00		
	Screwdriver +	150.00	Pc	5	750.00		
	Screwdriver - Flat	150.00	Pc	5	750.00		
	UTP Cable Cat5e	6,500.00	Box	2	13,000.00		
	Rubber Boot	27.00	Pc	100	2,700.00		
	RJ 45 Connector (Brand PANDUIT)	50.00	Pc	100	5,000.00		
UY Connector	400.00	Box	2	800.00			
Internet Connection - ASL line @ 512 kbps (Net Pro)	7,500.00	Line	2	180,000.00			
Webhost Services (Annual)	7,500.00	Subs	1	7,500.00			
Landline (Bayanel)	700.00	Subs	1	8,400.00			
Mobile Phone (SMART)	800.00	Subs	1	9,600.00			
Web/System Programmers (Contract)	700,000.00	Pkg	4	700,000.00			
IT Technicians (Contract)	348,000.00	Cont	3	348,000.00			
Power Utilities/Consumption		Mo	12				
Tables and Chairs	300.00	Pc	10	3,000.00			
Repairs/Upgrades - Various Equipment	150,000.00	Unit	-	150,000.00			
Repair and Maintenance of IT Equipments	56,500.00	Unit	-	56,500.00			
LAN Carts	2,000.00	Unit	3	6,000.00			
TV Tuner	3,000.00	Unit	1	3,000.00			
External USB DVD Combo (R-RW) Drive	3,000.00	Unit	1	3,000.00			
650 Watts TX Power Supply (Zoomax)	4,000.00	UNT	2	8,000.00			
20 Licenses - ESET Smart Security 5	4,500.00	Unit	10	45,000.00			
ESET Anti-virus for Windows File server	11,000.00	Unit	1	11,000.00			
ESET Gateway Security for Linux/BSD/Solaris	3,000.00	Unit	1	3,000.00			
TOTAL ITEMS FOR PROCUREMENT							1,600,050.00

SOURCES OF FUND

755 - Office Supplies Expenses	19,150.00
765 - Other Supplies Expenses	50,000.00
772 - Telephone Expenses Landline	11,250.00
773 - Telephone Expenses Mobile	9,600.00
774 - Internet Expenses	1,71,400.00
793 - Consultancy Services	720,000.00
795 - General Services	348,000.00
821 - R&M - Office Equipment	153,000.00
823 - R&M - IT Eqpt/Software	76,500.00
969 - Other MOOE	50,000.00
TOTAL MOOE	1,608,900.00
Less: 15% Reserve	241,335.00
TOTAL ALLOWEDS	1,367,565.00