


CITY SOCIAL WELFARE AND DEVELOPMENT OFFICE
PROCUREMENT PLAN 2012

OFFICE SUPPLIES (Acct Code 755)
Net Appropriation = P 81,600.00

QUANTITY	DESCRIPTION	EST.UNIT COST	EST.TOTAL COST	QUARTERLY TOTAL ALLOCATION			
				1 st Quarter	2 nd Quarter	3 rd Quarter	4 th quarter
7 reams	Mimeo Whitewove - long	P 130.00	P 910.00	P 520.00		P 390.00	
10 reams - 5	Mimeo Whitewove -short	120.00	1,200.00	600.00		600.00	
15 reams - 5	Mimeo- Groundwood- long	100.00	1,500.00	1,000.00		500.00	
15 reams - 10	Mimeo - Groundwood - short	80.00	1,200.00	800.00		400.00	
30 reams - 15	Book Paper Substance 20 - long	180.00	5,400.00	2,700.00		2,700.00	
10 reams - 5	Book Paper Substance 20 - short	170.00	1,700.00	850.00		850.00	
4 dozens - 2	Ball Pens (Black and Blue	78.00/dozen	312.00	312.00			
5 bottles	Stamping Pad Ink	60.00	300.00	300.00			
5 boxes	Paper Fastener - coated	35.00/box	175.00	175.00			
5 boxes	Paper clip (big)	25.00	125.00	125.00			
5 boxes	Paper clip (small)	20.00	100.00	100.00			
15 pcs.	Typewriter ribbon	30.00	450.00	450.00			
2 dozens	White Out	300.00/dozen	600.00	600.00			
12 boxes	Staple wire # 35	40.00	480.00	480.00			
4 pcs	White Board Marker(blue and black)	50.00	200.00	200.00			
4 pcs	Pentel Pens (blue & black)	40.00	160.00	160.00			
4 pcs.	Restone paste	40.00	160.00	160.00			
30 pcs.	Computer Ribbon -EPSON LX-300	120.00	3,600.00	1,800.00		1,800.00	
2 pcs.	Computer Ink Developer Cartridge (3K) EPSON EPL-6200L	4,200.00	8,400.00	4,200.00		4,200.00	
200 pcs.	Folder - Long	5.00	1,000.00	1,000.00			
100 pcs	Brown Envelope (long)	3.00	300.00	300.00			
6 boxes	Pelican Carbon Paper - (blue)	550.00	3,300.00	3,300.00			
434 pcs. 500	Bundy Clock Card - Max	2.00	868.00	868.00			
	TOTAL		P32,440.00	P21,000.00		P11,440.00	

Certified in accordance with office budget


JAMES R. REBLANDO
CSWDO

CITY SOCIAL WELFARE AND DEVELOPMENT OFFICE
PROCUREMENT PLAN 2012

OTHER SUPPLIES EXPENSES (Acct Code 765

Net Appropriation = P 255,000.00

QUANTITY	DESCRIPTION	ESTIMATED UNIT COST	ESTIMATED TOTAL COST	QUARTERLY TOTAL ALLOCATION			
				1 st Quarter	2 nd quarter	3 rd quarter	4 th quarter
187 bars	Laundry soap (bar)	26.00/bar	4,875.00	P 1,950.00		P 2,925.00	
300 pcs.	Bath soap (safeguard – Regular)	45.00/pc.	27,000.00	13,500.00		13,500.00	
150 pcs.	toothbrush	15.00/pc	2,250.00	1,125.00		1,125.00	
6 boxes	Toothpaste (Colgate, Tube, 25 g)	768.00/box	4,608.00	2,304.00		2,304.00	
30 dozens	Deodorant (Rexona, sachet) (8 dozen –Male & 2 dozen- Women)	72./dozen	2,160.00	720.00		1,440.00	
30 dozens	Shampoo (sachet)	72.00/dozen	2,160.00	720.00		1,440.00	
10 boxes	Dishwashing liquid	840.00/box.	8,400.00	4,200.00		4,200.00	
6 dozens	Scotch brite	420.00/doz.	2,520.00	1,260.00		1,260.00	
12 dozens	Alcohol (70%) 250ml <i>102 500ml</i>	444.00/doz.	5,328.00	2,664.00		2,664.00	
12 cans	floorwax	235.00/can	2,820.00	1,410.00		1,410.00	
120 bottles (1 liter)	Dumex	150.00/bot.	18,000.00	9,000.00		9,000.00	
48 bottles	Muriatic acid 500ml	55.00/bot.	2,640.00	1,320.00		1,320.00	
4 dozens	Toilet bowl brush	324.00/doz.	1,296.00	648.00		648.00	
4 dozens	Cloth brush	420.00/doz.	1,680.00	840.00		840.00	
48 pcs (600ml)	Baygon spray 280 ml.	280.00/pc	13,440.00	6,720.00		6,720.00	
30 pcks - 3/6	Detergent powder 800g	95.00/pack	5,700.00	2,850.00		2,850.00	
12 pcs	Floor mop (handle)	115.00/pc.	1,380.00	690.00		690.00	
20 pcs. <i>6</i>	Mop head <i>-twisted - 500gms</i>	69.00/pc.	1,380.00	690.00		690.00	
9 dozens	Albatros (regular)	300.00/doz.	2,700.00	1,350.00		1,350.00	
15 pcs	Air freshener 280 ml.	195/pc	2,925.00	1,560.00		1,365.00	
36 pcs.	Soft broom	80.00/pc	2,880.00	1,440.00		1,440.00	
		TOTAL	P 116,142.00	P 56,961.00		P 59,181.00	

QUANTITY	DESCRIPTION	EST. UNIT COST	EST. TOTAL COST	QUARTERLY TOTAL ALLOCATION			
				1 st Quarter	2 nd quarter	3 rd quarter	4 th quarter
4 boxes	Ballpen (Pilot Black)	222.00/box	888.00	444.00		444.00	
5 boxes	pencil	60.00/ box	300.00	150.00		150.00	
2 dozen	Logbook (500 leaves)	600.00/doz	1,200.00	600.00		600.00	
3 dozens	Pentel pen	420.00/doz	1,260.00	630.00		630.00	
12 pcs.	Restonne's Paste	23.00/pc	276.00	138.00		138.00	
3 units	Calculator MS 470	462.00/ unit	1,386.00	1,386.00			
3 pairs	Scissors	75.00/pair	225.00	225.00			
5 boxes	Paper fastener (plastic)	23.00/box	115.00	69.00		46.00	
12 pcs.	White out	23.00/pc	276.00	138.00		138.00	
3 pcs.	Ruler (12 in)	3.00/ pc	9.00	9.00			
3 units	Puncher (Heavy Duty)	150.00/unit	450.00	450.00			
3pcs.	Stapler (heavy duty)	280.00/pc	840.00	840.00			
5 boxes	Staple wire # 35	30.00/box	150.00	150.00			
3 dozens	Place mat	900.00/doz	2,700.00	2,700.00			
20 meters	Table mat	90.00/m	1,800.00	1,800.00			
2 pcs.	Kitchen knife (heavy duty) medium size	175.00/pc	350.00	350.00			
2 pcs.	Coconut Drainer (saraan) Big	150.00/pc	300.00	150.00		150.00	
2 units	Dish drainer	2,500.00/ unit	5,000.00	5,000.00			
2 pcs.	Kettle (big)	550.00/pc	1,100.00	1,100.00			
5 pcs.	Padlock (heavy duty)	750.00/pc	3,750.00	3,750.00			
5 pcs.	Plastic Water deeper	85.00/pc	425.00	425.00			
3 pcs.	Aluminium Basin (big)	650.00/pc	1,950.00	1,950.00			
3 pcs.	Plastic Basin (small)	250.00/pc	750.00	750.00			
5 pcs.	Pale (medium size)	80.00/pc	400.00	400.00			
4 pcs.	Water pitcher (big)	65.00/pc	260.00	260.00			
2 pcs.	Ladle (small)	100.00/pc	200.00	200.00			
10,000 pcs	Sando Bag (Ultra Sure Large)	2.30/pc	23,000.00	23,000.00			
2 pcs.	Chansi (big)	175.00/pc	350.00	350.00			
1 dozen	Serving spoon	900.00/doz	900.00	900.00			
90 pcs	Accreditation Board	400.00/pc	36,000.00		36,000.00		
100 pcs	Educational toys	100.00/pc	10,000.00		10,000.00		
69 pcs	Window Curtain	150.00/pc	10,350.00		10,350.00		
1 unit	Executive Chair	6,344.00/unit			6,344.00		
		TOTAL	P 113,304.00	P 48,314.00	P62,694.00	P 2,296.00	

QUANTITY	DESCRIPTION	EST. UNIT COST	EST. TOTAL COST	QUARTERLY TOTAL ALLOCATION			
				1 st Quarter	2 nd quarter	3 rd quarter	4 th quarter
36 pcs.	Hard broom	15.00/pc.	540.00	270.00		270.00	
36 pcs.	Coconut husk	15.00/pc	540.00	270.00		270.00	
5 dozen	Folder (long) 14 pts.	37.50	186.00	186.00			
10 reams	Coupon bond(long) book paper S-20	180.00/rim	1,800.00	1,800.00			
10 reams	Coupon bond (short) book paper S-20	170.00/rim	1,700.00	1,700.00			
3 reams	Art paper	125.00/pck	375.00	375.00			
2 pcs.	Chansi (small)	40.00/pc	80.00	80.00			
120 pcs.	Garbage bag (medium size)	3.00/pc	360.00	180.00		180.00	
12 pcs.	Board marker	48.00/pc	576.00	576.00			
6 pcs	Board Marker Refill	80.00	480.00				
200 pcs. - 100	Mailing envelope (long)	.50/pc	100.00	100.00			
200 pcs.	Brown envelope (Long)	1.50/pc	300.00	150.00		150.00	
100 pcs.	Brown envelope (short)	1.00/pc	100.00	50.00		50.00	
3 pcs.	USB 8GB	600.00/pc	1,800.00	1,800.00			
9 pcs.	Masking tape 1"	23.00/pc	207.00	207.00			
9 pcs.	Scotch tape 1"	15.00/pc	135.00	135.00			
2 units	Tape dispenser	300.00/ unit	600.00	600.00			
2 unit s	Pencil sharpener (heavy duty)	300.00/unit	600.00	600.00			
48 pcs.	Everyday Battery "AA"	20.00/pc	960.00	480.00		480.00	
75 pcs. - 1 doz	Tissue paper (Fino)	17.00/pc	1,275.00	637.50		637.50	
2 dozen	Floor mat reg. type	600.00/doz.	1,200.00	1,200.00			
72 bottles	Zonrox bleach	45.00/bot	3,240.00	1,620.00		1,620.00	
4 pcs.	Heavy Duty Flashlights	300.00/pc	1,200.00	1,200.00			
48 pcs	Flashlight Battery	25.00/pc	1,200.00	600.00		600.00	
5 units	Emergency Lamp	1,200.00	6,000.00	6,000.00			
	TOTAL		P 25,554.00	P 21,296.50		P 4,257.50	

Certified in accordance with office budget


 JAIMIE R. REBLANDO
 CSWDO