

NOTE: NAMES OF COMPANIES ARE WITHHELD FOR THE FOLLOWING REASONS:

1. To encourage clients to avail of Metro PESO's referral services by matching clients' qualification vis-a-vis existing Job Vacancies.
2. To keep track of clients' availing our services.
3. Some companies require us to pre-screen applicants' qualifications before referral to them. (please follow our Guide for Applicants stated below.)

LOCAL EMPLOYMENT REFERRAL (FOR APPLICANTS)

Metro PESO provides employment assistance to job seekers through referral. Career guidance and counseling is also offered to assist the applicants in going about the recruitment process in different companies. The office offers interview tips and guides on writing resume or application letters, among others. It also assists clients in choosing the position/job that will match their abilities and interests.

REQUIREMENTS:

1. Curriculum Vitae/Resume with 2" x 2" picture
2. Transcript of Records or graduation certificate (Form 138, for high school graduates)
3. NBI Clearance (valid for 1 year) or Police Clearance (valid for 6 months) or Barangay Clearance
4. Extra picture, preferably 1" x 1"
5. Training Certificates, if available
6. Employment Certificate, if available.

FOLLOW THESE STEPS:

1. **SUBMIT REQUIREMENTS**
(Applicant submits the above requirements to the Community Employment Center staff.)
2. **FILL-UP SKILLS REGISTRY FORM** (Applicant fill up the Skills Registry Form in a clear, legible manner. Make sure to indicate a contact number. If applicant does not have a telephone, provide a contact number and name of the person who can accept the call for you.)
3. **JOB OPPORTUNITIES BULLETIN SERIES (JOBS)** - Applicant chooses 1 or 2 positions from the Job Opportunities Bulletin Series (JOBS), a list of current vacancies are posted on the CEC bulletin board. New vacancies are also posted in this site every Monday.
4. **ONE-ON-ONE INTERVIEW** (Applicant undergoes an interview with a Metro PESO CEC Staff. Career Counseling is also available.)
5. **ISSUANCE OF REFERRAL LETTER** (Applicant waits for the referral letter(s). While waiting, the applicant can read the Employability Enhancement articles posted on the CEC bulletin board, to help him in job hunting.)
6. **APPLICATION WITH THE EMPLOYER** (Applicant proceeds to the company he/she is referred to. Applicant attaches the referral letter to his curriculum vitae and other documents. One set of documents is required per referral. Applicant will need to follow-up his application.)
7. **SUCCEEDING REFERRALS** (Applicant must remember his application number (written on the upper corner of the data card) and the date of submission of requirements. This information is needed for the applicant's next referral. During the succeeding referrals, applicant fills up a Referral Form and undergoes another interview with a CEC Employment Officer.)
8. **RENEWAL OF APPLICANT'S SKILLS REGISTRY** (Applicant may renew his data after 6 months, if he still wants to avail of the referral service. A new set of requirements is required.)
9. **UPDATING OF JOB VACANCIES** (The list of Job Vacancies is updated every Monday.
Applicant may come back on the next Monday to request for another referral letter. An applicant must follow up his/her previous application(s) before requesting for another referral from Metro PESO.)

MARCH 26 to MARCH 30, 2012

JOB OPPORTUNITIES BULLETIN SERIES

| VACANCIES/POSITIONS | QUALIFICATIONS/REQUIREMENTS |
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| 1. LICENSED PHARMACIST | Male//Female, not more than 38 y/o, with valid license |
| 2. PHARMACIST | Female, with valid license, trustworthy, not over 40 yrs. old |
| 3. ADMISSION OFFICER | Male/Female, 21-35 y/o, graduate of BSBA-Marketing, Management or any related field, special skill in Marketing is an advantage, proficient in oral/written communication with good interpersonal skills, with 1 year clerical/supervisory experience, computer literate |
| 4. ACCOUNT OFFICER | Male, Single, 19-25 y/o, graduate of any business course, can drive a motorcycle, with valid driver's license, willing to be assigned anywhere in Bicol |
| 5. SALES COORDINATOR | Male/Female, graduate of any college course, with at least 1 year related work experience, computer literate, good in oral/written communication skills, eager to learn |
| 6. ACCOUNTS (PAYABLE)OFFICER SPECIALIST | Male/Female, Accounting graduate, with at least 1 year related work experience, good moral character, with initiative, good in oral/written communication |
| 7. SALES SUPERVISORS | Male, not over 40 y/o, graduate of any college course, with at least 2 years managerial or 3 yrs. supervisory experience, with sales experience in Key Accounts or other related services |
| 8. VAN SALES AGENTS | Male, not over 35 y/o, graduate of any business course, with at least 1 year related work experience, with valid driver's license rest. 1,2,3, for Ex-truck DSP, honest, with good customer relations, excellent oral communications & negotiation skills |
| 9. HUMAN RESOURCE OFFICER | Male/Female, not over 35 y/o, graduate of BS/AB Psychology preferably, has good organizing skills & adept in developing policies & company activities, with good problem-solving skills specially in dealing with disputes, grievances, and staffing problems, good in oral/written communication skills, computer literate, strong personality and conviction |
| 10. SALESMAN/ACCOUNT EXECUTIVE | Male, graduate of business course or with Engineering background, with 3 years related working experience, knows how to drive, with valid driver's license, work with less supervision |
| 11. PART-TIME/FULL TIME TUTOR | Male/Female, graduate of BS Physics, Chemistry or Mathematics, fresh graduates or licensed teachers may apply |
| 12. MARKETING STAFF | Male/Female, graduate of any business course but preferably Marketing, with sales/marketing experience, good in oral/written English communication, computer literate, research skills, team |

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| | player, physically fit, pleasing personality |
| 13. MARKETING ASSOCIATE | Male/Female, graduate of Marketing course or business related course, with real estate marketing experience preferably, highly trainable, fresh graduate may apply, a team player & with strong interpersonal relationship skills, good in written/oral communication skills, persistent |
| 14. MARKETING STAFF | Male/Female, 25-30 y/o, BSBA or Mass Com. Graduate, excellent in oral/written communication skills, self-motivated, good interpersonal skills, experience is an advantage |
| 15. MARKETING ASSISTANT (2) | Male/Female, not more than 35 y/o, college graduate, with marketing experience, computer literate, willing to do fieldwork |
| 16. ACCOUNTING STAFF | Female, 20 y/o Above, BS Accountancy graduate or any business course, computer literate |
| 17. MECHANICAL ENGINEER | Male, 25-30 y/o, BSME graduate, with or without experience, hardworking, trustworthy, can work with less supervision, trainable |
| 18. ACCOUNT EXECUTIVE | Male/Female, not more than 30 y/o, college graduate with accounting know-how, computer literate, sales or marketing experience an advantage, excellent in oral/written communication skills, good moral character, a resident of Camarines Sur or Cam. Norte, willing to be trained |
| 19. ACCOUNTING STAFF | Female, 21-28 y/o, single, BS Accounting graduate from a reputable school, with at least 1 yr. experience in related field, hardworking |
| 20. FULL-TIME CASHIER (3) | Female, 20-28 y/o, 5'2" in height, at least college level, with pleasing personality, good communication skill, with or w/o experience, customer- service oriented |
| 21. CASHIER | Female, single, 22-28 y/o, at least college level, flexible and hardworking, fast learner |
| 22. DISTRIBUTOR SALES PERSONNEL | Male, college graduate of any business course, 25-30 y/o, trustworthy, proactive, willing to be assigned anywhere in Bicol |
| 23. MARKET DEVELOPMENT TECHNICIAN | Male, BS Agriculture graduate, dynamic, pro-active, can handle problem solving situation, with valid professional driver's license, willing to be assigned anywhere in the Philippines |
| 24. CUSTOMER RELATIONS SERVICE REPRESENTATIVE | Male/Female, not more than 35 y/o, graduate of BS Criminology or any 4-yr. college course, with 1-2 yrs. experience in handling security matters, with knowledge in crisis management and human behavior and keen on investigation skills, physically fit, can implement creative ideas, flexible, honest |
| 25. OFFICE ASSISTANT | Female, not over 35 y/o, graduate of Psychology, Behavioral Science, Communication Arts, Computer Science, or any business course, with pleasing personality, willing to render overtime, flexible and fast learner |
| 26. SENIOR SALESMAN | Not more than 35 years old, graduate of any business related |



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| | course, with at least 2 years sales experience, handling consumer products, computer literate, with valid driver's license (1,2,3) work with less supervision, honest |
| 27. SALESMAN | Graduate of any 4-year college course, not more than 35 y/o, with or without experience, with valid driver's license rest. 1-2-3, hardworking, work with less supervision |
| 28. CUSTOMER RELATIONS COORDINATOR | Female, 22-26 y/o, BS Accountancy graduate or any business related course, computer literate, with pleasing personality, willing to be assigned within Bicol Area. |
| 29. SALES AGENT (For Bicol Area) | Male, 21-40 y/o, single, graduate of any business related course, with sales experience an advantage, with valid driver's license, hardworking |
| 30. SALES /MEDICAL REPRESENTATIVE (2) | Male, 22-28 y/o, graduate of any business related or medical degree course, sales-oriented, with work experience, computer literate, can work with less supervision, proficient in oral/written communication, honest, preferably resident of Naga City |
| 31. SALES REPRESENTATIVE | Male, 22-30 y/o, college graduate preferably business course, good interpersonal skills, honest, with good moral character, with pleasing personality |
| 32. TREASURY ASSISTANT | Female, not over 25 y/o, college graduate of any course, honest, intelligent, willing to work long hours in a fast-paced environment |
| 33. SALES ENGINEER | Male/Female, single, not more than 35 yrs. old, BSCE/BS Arch. or any related courses graduate, with pleasing personality, computer literate |
| 34. SALES ENGINEER | Male/Female, 21-28 y/o, graduate of BSEE, BSECE, BSCoE, BSCS, or BSIT and related courses, good in oral & written communication skills, with keen interest in marketing, willing to do fieldwork, can work under pressure with minimum supervision |
| 35. SALES COORDINATOR | Male, not above 35 y/o, graduate of any business related course, with at least one year sales experience, computer literate, professional and skilled driver (rest. 1,2,3), work under less supervision, good moral character, honest, assertive & pro-active |
| 36. MANAGEMENT TRAINEE (3) | M/F, 20-28 y/o, 5'4" ht. for male, 5'2" ht. for female, with pleasing personality, computer literate, college graduate/college level, aggressive and creative in sales conceptualization, good communication skill, customer service -oriented |
| 37. JR. SALESMAN | Male, 24-30 y/o, graduate of business related course, with background in sales & marketing, with driving skills, can work with less supervision, with good moral character, honest, assertive, pro-active |
| 38. SALES & MARKETING ASSISTANT | Male, 22-27 y/o, graduate of any business course (preferably Marketing), with prof. driver's license (1 & 2), good communication skills, flexible, with related sales experience, with pleasing |

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| | personality, willing to be trained |
| 39. SALESMAN | College graduate, between 21-30 y/o, with driving skills and valid license (1,2,3), good moral character |
| 40. ELECTRICIAN | Male, 25-30 y/o, with or without experience, graduate of electrical course or related vocational course |
| 41. JR. SALESMAN | Male, not more than 27 y/o, graduate of any four year course, with sales experience is an advantage, can drive 4-6 wheelers, with valid driver's license (1,2,3), with pleasing personality |
| 42. SERVICE ENGINEER | Male, BSECE, BSEE, BSCoE, Electronics Tech. Voc. Graduate with adequate electronic, mechanical, & computer background, willing to do fieldwork, a resident of Cam. Sur |
| 43. SERVICE ENGINEERS | Male, 24-28 y/o, graduates of Electronics & Communications Engineering or Computer Science Engineering, above average computer literacy and communication skills, with good personality, can do fieldwork, willing to be assigned in any of the key Cities of the Philippines, willing to start immediately if qualified. |
| 44. SOLUTIONS CONSULTANT | Male/Female, 24-29 y/o, graduate of any 4-year business course, computer science & related course, computer literate, above average communications skills, good personality, responsible, can do fieldwork, willing to start immediately if hired, willing to be assigned either in Naga City or Legaspi |
| 45. SALES COUNSELOR (commission basis) | Male/female, 18 and above, college graduate, preferably business course e.g. marketing |
| 46. INVENTORY CONTROL STAFF (4) | M/F, 20-28 y/o, 5'4" – male, 5'2"- female, with pleasing personality, graduate of college or college level, aggressive and creative, good communication skill, customer service-oriented |
| 47. RETAIL SALES COORDINATOR (6) | M/F, 20-28 y/o, college graduate or college level, 5'4" ht.-male, 5'2" ht.-female, with pleasing personality, aggressive & creative, good communication skill, customer service-oriented |
| 48. DISTRIBUTOR SALES PERSONNEL | Male, not more than 30 y/o, graduate of any 4-year course, with 1 year experience in sales, with driving skills (rest. 1,2,3), willing to be assigned in any area in Bicol, computer literate |
| 49. MANAGEMENT TRAINEE | M/F, college graduate of any business course, customer-oriented, willing to work on shifting schedule, willing to undergo training, with at least 1 year experience in store operations of a Quick Service Restaurant/company |
| 50. MERCHANDISING CLERK | Female, 22-26 y/o, graduate of any business course, customer service oriented, proficient in computer applications, hardworking |
| 51. MERCHANDIZER/CASHIER | Female, single, 21-30 y/o, college level or college graduate, flexible, hardworking, fast learner |
| 52. SALES ENGINEER | Male, 20-26 y/o, graduate of BS C. E., Industrial Engineering, or any related course, with sales and marketing experience, willing to be assigned in Partido-Rinconada areas, Albay, Cam. Sur or Cam. |

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| | Norte, with good moral character |
| 53. MERCHANDIZER | Male, not more than 25 y/o, graduate of any 4-year course, with related experience, willing to be assigned in any area in Bicol, hardworking |
| 54. MANAGEMENT TRAINEE | Male/Female, 25-30 y/o, graduate of any 4-yr. business course, w/ at least 1 year supervisory experience in retail operation or related business, with pleasing personality, willing to be assigned anywhere in the company branches in Luzon, Visayas, and Mindanao |
| 55. ACCOUNTING CLERK | Male, graduate of any business course, BS Accountancy preferred, not more than 28 y/o, single or married, willing to be assigned anywhere in Bicol area |
| 56. SALESMAN/DRIVER | Not more than 35 y/o, college graduate, experience in sales and marketing is an advantage, with valid driver's license(1,2,3) computer literate |
| 57. SALES AGENT | Male/Female, college level, with sales experience, aggressive, reliable, hardworking, work with less supervision |
| 58. SALES CONSULTANT | Male/Female, graduate of any college degree, customer service oriented |
| 59. I.T. HELP DESK | Male/Female, single, not over 28 y/o, graduate of any IT related course, with basic knowledge in computer troubleshooting (LAN), can communicate well in all levels of the organization, willing to be assigned anywhere in Bicol |
| 60. CASHIER | Female, 18-25 y/o, college graduate/college level, with at least 6 months experience in related field, with pleasing personality |
| 61. STOCK CLERK/SALES CLERK (20) | Female, not over 25 y/o, college graduate or college level, intelligent, honest, trustworthy, good communication skill, can work under pressure |
| 62. SALES REPRESENTATIVES | Male/Female, not more than 40 y/o, college graduate, single, with valid driver's license, willing to be assigned in South Luzon, hardworking, flexible |
| 63. SR./ JR. VAN SALESMAN | Must be a college graduate, with valid driver's license (1,2,3), single, not over 40 yrs. old |
| 64. OFFICE CLERK/SALES CLERK | Female, 21-but not more than 25 y/o, college graduate of any course, with working experience in related field, computer literate |
| 65. ACCOUNTING CLERK | Female, BS Accountancy graduate, computer literate, not more than 30 y/o, can work with less supervision, honest, hardworking |
| 66. SALES UTILITY CLERK | Male, not more than 25 y/o, college level, 5'5" in height, with selling experience, with pleasing personality |
| 67. MARKETING OFFICER | Male/Female, not more than 35 y/o, graduate of any business course, with at least 2-3 years supervisory experience in retail industry, with concentration in visual merchandising and category management, willing to travel to any SSDI branches in Bicol, with excellent oral and written communication skills, computer literate |

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| 68. MARKETING ASSOCIATE | Male/Female, college graduate, can be a fresh graduate, with real estate marketing experience preferably, highly trainable, possesses strong interpersonal relationship skills, good in oral/written communication, team player |
| 69. RECEPTIONIST | Female, 22-28 y/o, single, graduate of any business course, with pleasing personality, preferably resident of Pili, Cam. Sur |
| 70. CREDIT CONSULTANTS (10) | Male/Female, 21-28 y/o, knows how to drive a motorcycle with valid driver's license, good in oral and written communication, willing to be assigned anywhere in Bicol, excellent in customer service |
| 71. TUTORIAL TEACHER | Female, not more than 35 y/o, BEED graduate- Math, English, experience is an advantage, fresh graduate may apply |
| 72. MARKETING OFFICER | Male/Female, 23-27 y/o, graduate of Marketing Management/Communication, with at least 2 yrs. marketing experience, dynamic & keen to details, with pleasing personality, and good communication skill, customer service-oriented, with high confidence level |
| 73. SALESMAN (15) | 20-28 y/o, college graduate or college level, 5'4" ht. – male, 5'2" ht. – female, good communication skill, aggressive and creative, with pleasing personality, customer service-oriented |
| 74. SALESMAN/SATURATOR | Male, not more than 35 y/o, college level, with experience in sales, knows how to drive, with valid driver's license (1,2,3), of good moral character |
| 75. STORE HEADS/MANAGERS | Male/Female, college graduate of any business-related course, not over 40 y/o, single, with at least 1 yr. managerial experience, willing to be assigned anywhere in Bicol |
| 76. MERCHANDIZER | Male, not more than 28 y/o, college level, single or married, with or without experience, willing to be assigned anywhere in Bicol |
| 77. ACCOUNT EXECUTIVE | Male/Female, not more than 30 y/o, college graduate, experience in sales & marketing is an advantage, computer literate, excellent in oral/written communication skills, trainable, willing to do field work, resident of Naga City, Cam. Sur or Norte |
| 78. CASHIER | Female, 21-25 y/o, graduate of any 4-yr. course or college level, 5'2" ht., proficient in computation, high level of confidence, with pleasing personality, customer-focused |
| 79. CASHIER (20) | Female, not over 25 y/o, college graduate/college level, with pleasing personality, computer literate, focused and detail-oriented, willing to work under pressure in support of sales operations |
| 80. CUSTOMER SERVICE ASSISTANT | Male/Female, not over 25 y/o, 5'7" in ht. for male , 5'4" for female, graduate of any college course, good communication skills, honest, |

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| | patient, customer service oriented |
| 81. CUSTOMER SERVICE REPRESENTATIVE | Female, not more than 25 y/o, college graduate with computer skills, excellent communication skills, with sales/customer service experience |
| 82. DISTRIBUTION SALES PERSONNEL | Male, not more than 30 y/o, college graduate, with driver's license (1,2,3), with at least 1 yr. sales experience, customer service oriented, good in oral and written communication, willing to be assigned anywhere in Bicol |
| 83. ACCOUNTING SUPERVISOR | Female, not more than 35 y/o, college graduate of B.S. Accountancy, at least 2 yrs. related experience, highly analytical, computer literate (MS Excel, Word, PowerPoint), good in oral/written communication |
| 84. JR. SALESMAN | Male, not more than 28 y/o, with prof. driver's license (1,2,3), college level |
| 85. I.T. SPECIALIST | Male/Female, not over 30 y/o, graduates of BS Info. Tech. or related course, knowledgeable in handling computer set-up & configuration, networking, monitoring & maintenance, troubleshooting minor computer problems |
| 86. MANAGEMENT TRAINEES | Male/female, 23-28 y/o, single, graduate of any college 4-yr. course, good in oral and written communication, with good leadership, flexible and with good interpersonal relations |
| 87. KEY ACCOUNT SPECIALIST | Male, 25-35 y/o, graduate of any business course, with 3-5 years experience in handling key accounts, computer literate, preferably with driving skills and valid driver's license (1,2,3), honest, assertive, proactive, excellent in written/oral communication skills, willing to be assigned in any area w/in Bicol. |
| 88. EYE LEAGUER | Male/ Female, 18-23 y/o, college level, with pleasing personality, with good communication skills, customer service-oriented, keen on details, dynamic |
| 89. MANAGEMENT TRAINEES | Male/Female, graduate of any 4-year course, 20-28 y/o, wholesome personality, with employment experience preferably in restaurant or fast food, willing to work on shifting schedule, flexible |
| 90. MANAGEMENT TRAINEE | Female, 20-26 y/o, college graduate, with at least 1 YR. working experience |
| 91. MANAGEMENT TRAINEE/SELLING SUPERVISOR | Male/Female, 22-26 y/o, graduate of any business course, with accounting knowledge, with pleasing personality, with good communication skills, work experience in supervisory and retail industry is an advantage, honest, willing to be assigned anywhere in Bicol |
| 92. MARKETING STAFF | Female, 25-30 y/o, BSBA or Mass Comm. Graduate, excellent in oral & written communication, good interpersonal skills |

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| 93. MERCHANDISER | Male, not more than 28 y/o, college level or college graduate, 5'4" in ht., computer literate |
| 94. FINANCIAL CONSULTANT/SALES AND COLLECTION ASSISTANT | Male, not more than 30 years old, college graduate or college level, able to drive a motorcycle with valid driver's license, computer literate |
| 95. PHARMACY ASSISTANT | Female, single, not over 28 y/o, 5'3" ht., College level or college graduate, with pleasing personality, willing to be assigned anywhere in Bicol |
| 96. PROMO ASSISTANT | Female, 18-25 y/o, height -5'1", college level or college graduate |
| 97. PROMODISER | College level or college graduate, 21 y/o but not more than 30, with experience in related field, with pleasing personality |
| 98. COLLECTORS | Male/Female, high school graduate or college level, trustworthy and hardworking |
| 99. SALES REPRESENTATIVE | Male, not more than 40 y/o, graduate of any degree course, with valid driver's license (1,2,3) |
| 100. SALES ASSISTANT/UTILITY ASSISTANT | Male/Female, 18-22 y/o, college level (72 units), height – 5'2" (female) 5'4" (male), with pleasing personality |
| 101. SALES CLERKS/UTILITY CLERKS/STOCK CLERKS | Male/Female, at least High School graduate, 5'2" ht for female, 5'6" ht. for male, willing to work under pressure, customer-service oriented |
| 102. SALES REPRESENTATIVES | Male/Female, single, 22-28 y/o, college level or college graduate, hardworking |
| 103. SALESMAN | 23-30 y/o, graduate of any business course, experience is an advantage, computer literate, with driving skills and valid driver's license (1,2,3), honest, assertive, proactive |
| 104. BOOKING SALESMAN/KEY ACCOUNT SALESMAN | Male, 21-30 y/o, single/married, college graduate preferably with major in Marketing and Business Administration, with at least 2 years experience in sales and distribution, has experience in handling booking accounts/key accounts in any area in Bicol, adept in merchandising and negotiation skills, computer literate |
| 105. EX-TRUCK/SATURATION TEAM SALESMAN | Male, 21-30 y/o, single or married, college graduate of any business related course, with at least 1 yr. experience in sales and distribution, experience in handling ex-truck operations in any area in Bicol, with extensive knowledge of secondary and tertiary accounts in Naga City, adept in merchandising and negotiation skills, computer literate |
| 106. PRODUCTION ANALYST | Male/Female, BS Animal Science, Manufacturing Agri-Business, Agri-Economics, BSBA or any related field, leadership & problem solving skills, can cope up with deadlines, effective verbal & oral communication skills, with pleasing personality |
| 107. SALES ASSISTANT | Male, college graduate, 5'5" in height, with selling experience, with pleasing personality |

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| 108. SALES COORDINATOR | Male, graduate of any business course, computer literate, honest & hardworking, with valid driver's license, knows how to drive a motorcycle |
| 109. FINANCE SALES REPRESENTATIVE | Male/Female, graduate of any business course, computer literate, honest & hardworking |
| 110. DELIVERYMAN | Graduate of any 4-year college course, not more than 27 y/o, 5'4" in height, ability to handle multiple tasks, reliable, with driving skills & valid driver's license (1,2, 3), hardworking, result-oriented, proactive, with good interpersonal skills and a team player, with basic knowledge on operation of various types of material handling equipment, computer literate |
| 111. DRIVER | Male, at least 24 y/o or above, at least high school graduate, with valid driver's license (1,2,3), with experience in driving 10-wheeler trucks, with basic engine troubleshooting knowledge |
| 112. BAGGER (20) | Male/Female, 5'6" for male, 5'2" for female, not over 25 y/o, college level or college graduate, smart, trustworthy, good customer service skills, willing to work overtime, with pleasing personality |
| 113. DRIVER-MECHANIC | Male, 25-30 y/o, graduate of automotive mechanic course, with or without experience, with valid driver's license (1,2,3) |
| 114. DRIVER STAFF | Male, 25-30 y/o, at least 2 nd yr. college, with valid driver's license (rest. 1-2-3, with knowledge in engine troubleshooting, with 3 yrs. driving experience, physically fit |
| 115. DRIVER | Male, with related work experience (in driving Elf/Forward trucks, with valid professional driver's license, with pleasing personality |
| 116. SR./ JR. VAN SALESMAN | Must be a college graduate, with valid driver's license (1,2,3), single, not over 40 yrs. old |
| 117. DRIVER/ SALESMAN | 18-35 Y/O, college level, with pleasing personality, articulate, with valid driver's license (1,2,3), flexible |
| 118. DRIVER | Male, not more than 35 y/o, College level, with valid driver's license (1,2,3), hardworking, trustworthy |
| 119. DRIVER/BELLMAN | At least college level, 21-25 y/o, with valid professional driver's license |
| 120. MARKET CHANNEL COORDINATOR | Male, BS Agriculture (Animal Science or related course), assertive, pro-active, with valid professional driver's license, with pleasing personality, willing to be assigned anywhere in Bicol |
| 121. DELIVERY DRIVER/HELPER | Male, physically fit, can read, write and perform basic math computation, with professional driver's license (1,2,3), good moral character |
| 122. SERVICE CREWS | Male/Female, 18-26 y/o, enthusiastic to deliver excellent customer service, with positive attitude, with at least 3 months working experience in fast food is an advantage |

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| 123. SERVICE CREW | Male/Female, 18-25 y/o, HS or college level, smart and with pleasing personality |
| 124. SALES/UTILITY CLERKS & PROMODIZER | Male, 18-25 y/o, 5'6" in height, with pleasing personality, college level or college graduate, articulate and aggressive |
| 125. WAITER | Preferably HRM graduate, hardworking, work with less supervision, good moral character |
| 126. BARTENDER | Female, 20-25 y/o, graduate of 2-yr. HRM course, hardworking, with good moral character |
| 127. KITCHEN HELPER | Preferably HRM graduate, with 6 months to 1 year related experience, good moral character |
| 128. DELIVERY DRIVER/HELPER | College level, not more than 30 y/o, with valid driver's license (1,2,3), reliable, honest, can work with less supervision |
| 129. WAREHOUSE CHECKER | Male, 20-28 y/o, graduate of any course, willing to undergo training, flexible, willing to be assigned for night shift schedule |
| 130. WAREHOUSE HELPER | Male, 18-25 y/o, high school graduate, willing to be train, with related working experience |
| 131. UTILITY MERCHANDISER | Male, 18-25 y/o, high school graduate, 5'4" in ht., hardworking, flexible |
| 132. COOK | Male, 25-30 y/o, with skills in cooking, with at least 1 yr. experience in cooking different kind of dishes, good moral character, a resident of Naga City |
| 133. DELIVERY DRIVERS | Male, 25-35 y/o, at least H/S graduate, can drive 6-wheeler trucks, with valid driver's license (1,2,3), very familiar with Bicol areas |
| 134. HOTEL STAFF / FRONT DESK CLERK, COOK | Female, single, not more than 35 y/o, industrious, w/ pleasing personality |
| 135. PROFESSIONAL WELDER | Male, with experience in related field, hardworking, physically fit, with pleasing personality |
| 136. MAINTENANCE CREW | Male, 22-28 y/o, with at least 1 yr. working experience, with knowledge in repairing A/C and Refrigerators, basic knowledge in electrical wiring, willing to be assigned anywhere in Bicol |
| 137. PUMP ATTENDANT | Male, 19-28 y/o, single, High School graduate, flexible and hardworking, honest |
| 138. BAGGER | Male, not more than 25 y/o, HS graduate, 5'5" in height, with pleasing personality |
| 139. TANKER (LORRY) DRIVER | Male, 25 y/o above, professional driver (license rest. 1,2,3) with at least 2 years experience as tanker driver, college level, physically fit, flexible and hardworking |
| 140. STOCK CLERK | Male, HS graduate, not more than 25 y/o, physically fit, 5'5" in height, with pleasing personality |
| 141. DRIVER | 21-35 Y/O, college level, with or without experience, with valid driver's license (1,2,3), willing to be assigned in San Pablo City, Laguna |
| 142. DELIVERY DRIVER/HELPER | Male, not more than 30 y/o, college level, with driving skills and |

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| | valid driver' license rest. 1,2,3, with 2 yrs. experience in driving close- vans, willing to travel any place in Bicol |
| 143. DRIVERS | Not more than 35 y/o, with valid driver's license rest. 1,2,3, with experience in driving delivery vans & trucks, good moral character, willing to be assigned in any LCC branch |
| 144. STATION SUPERVISOR | Female,single,21-28 y/o, college graduate preferably psychology graduate, working experience as HR Officer is an advantage, flexible, hardworking, fast learner |
| 145. MERCHANDISER (7) | Male, not more than 25 y/o, graduate at any 4 yrs. Course, with related experience, customer service oriented, good in oral &written com., willing to be assign in any area in Bicol |
| 146. SALES AGENT (10) | Female, 20-28 y/o, at least college level, with pleasing personality, customer service oriented |
| 147. DELIVERY DRIVER/ HELPER (6) | Male not more than 30 y/0, at least college level (72 units), at least 2 yrs experience in driving aluminum van, with driving skills (RC 123) willing to be assigned in any area in Bicol |
| 148. SERVICE ENGINEERS | Graduate of electronics & communication engineering, computer science engineering, 24-28 y/o, preferably male, above average computer literacy & communication skills, good personality, responsible, hardworking, can do field work, willing to be assign in any of the cities in the Phil., can start immediately after passing pre-requisite, tests and interviews |
| 149. FIELD SALES TRAINEE (10) | College graduate of business related course, male/female, not more than 30 years old |
| 150. DELIVERY DRIVERS 5 | Male, college level, valid driver license |
| 151. MARKET DEVELOPMENT ASSISTANT | Female, preferably single, 21-27 yrs. old, graduate of 4 yrs. business related course, w/ experience in clerical works, honest and assertive, w/ good oral and written communication skills, flexible and computer literate, w/ pleasing personality |
| 152. OFFICE STAFF/WAREHOUSEMAN | Male, 22-27 y/o, college level, computer literate, trustworthy, honest, with good moral character |
| 153. PRODUCTION ANALYST | Pursuing a bachelor degree in animal science, manufacturing ag bus., ag economics, business administration or any related field, leadership skills, problem solving skills, demonstrated ability to meet deadlines, effective written and verbal communication skills |

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| 154. AUTO- TECHNICIAN | Male, graduate of Automotive Course, with 1-2 years related working experience, highly motivated |
| 155. JOB CONTROLLER | Male, 26-35 y/o, graduate of Mech. Engineering course, with 3-5 years related working experience, reliable |
| 156. SERVICE ADVISER | Male, graduate of 4-yr. Automotive course, with 1-2 years related working experience, with supervisory skills, highly motivated |
| 157. SALES STAFF | Male/Female, 19-25 y/o, college level of any 4-year course, independent, hardworking, work with less supervision, willing to learn |
| 158. DRIVER | Male, 25-35 y/o, college level of any 4-year course, with valid prof. driver's license, with 5 years experience as prof. driver, with basic troubleshooting know-how, with TESDA auto-mech. Certificate an advantage, work with less supervision |
| 159. DUMPTRUCK DRIVERS (5)/10-WHEELER DRIVER (10-15)/GRADER OPERATOR (6) | Male, 22-40 years old, with valid driver's license (1,2,3,4), with 1 year working experience, honest, hardworking, self-motivated |
| 160. HEAVY EQUIPMENTS MECHANIC | Male, not more than 40 y/o, with 1-2 years related work experience, hardworking, can work with less supervision, honest |
| 161. KITCHEN HELPER | Male/Female, 18-25 y/o, High School graduate, with 2 years related work experience, good moral character |
| 162. SECURITY GUARD | Male, college level, 23-30 y/o, with at least 2 years experience, willing to work on shifting schedule |
| 163. COOK | Male, 25-35 y/o, at least H/S graduate, hardworking, good moral character, with 2 years experience |
| 164. PANTRY GIRL | Single, 18-25 y/o, High School graduate, with pleasing personality, good moral character, with 1 year working experience, hardworking |
| 165. TEN- WHEELER DRIVER (4) | Male, at least High School graduate, with valid driver's license rest. 1,2,3, with 2 years related experience |

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| 166. WAITER | Single, 20-30 y/o, High School graduate or college level, with pleasing personality, good moral character, with 1 year related experience |
| 167. ENCODER | Male/Female, 21-28 y/o, college graduate, computer literate, can work on extended hours and with less supervision |
| 168. CASHIER (3) | Female, 21-25 y/o, graduate of HRM or related course, customer service-oriented, computer literate, ready to work at varied hours/days and even on weekends, experience in cashiering an advantage |
| 169. DINING CREW (10) | Male, with High School diploma, 5'4" in height, customer service-oriented, willing to work overtime, related work experience is an advantage |
| 170. DISHWASHER (4) | Male, with High School diploma, with basic sanitary knowledge, previous work-related experience an advantage |
| 171. SERVICE CREW (20) | Male/Female, 18-25 y/o, High School graduate, single, of good moral character |
| 172. PROPERTY SPECIALIST | Male/Female, 21-35 y/o, graduate of business related course, has operating knowledge in storekeeping & conducting inventory of office equipments |
| 173. COLLEGE DEAN | Master's degree in Computer Engineering, I.T., Computer Science or related studies, doctorate degree an advantage, with 5 years related experience (3 yrs. of which as a full time Instructor) with at least 30 hours relevant training in Academe, with excellent pedagogical, managerial, & communication skills, not more than 55 years old |
| 174. INSTRUCTOR/PROFESSOR | Male/Female, not more than 50 y/o, graduate of BS Computer Science, BS Info. Tech., BS Comp. Engineering or licensed ECE, AB English, BSED-English, Filipino, P.E., PEHM, & Chemistry subjects, with Master's units an advantage, with teaching experience, proficient in oral & written communication skills, w/ interpersonal skills |
| 175. COMPUTER TECHNICIAN | Male, 21-25 y/o, college graduate, with related work experience, hardworking, honest |

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| 176. GRAPHIC ARTIST | Male/Female, 21-25 y/o, at least 2 nd Year college, with related work experience, honest, hardworking |
| 177. OFFICE ASSISTANT (URGENT) | Female, 21-28 y/o, graduate of Accountancy, Marketing or any business course, efficient, with work experience from a sales company, honest, hardworking, can work with less supervision, computer literate, good in oral/written communication, a resident of Naga City |
| 178. DEPARTMENT HEAD | Male/Female, college graduate, with at least 1 year related work experience in retail/general job role, supervision and or management, good communication/leadership skills, customer focus, analytical, organization & planning skills, computer literate |
| 179. SIGN SHOP ARTIST | Male/Female, graduate of Fine Arts & Design, Interior Design or other related course, with at least 1 year experience in a service-oriented company, willing to work on extended time, with computer skills in Corel drawing and Photoshop, etc., |
| 180. OFFICE STAFF | Female, single, 20-25 years old, graduate of any business course, can work under pressure, good moral character, fast learner, hardworking, honest |
| 181. PROGRAM HOST | Male/Female, college level or college graduate, with experience in handling/hosting events, with pleasing personality, can deal with children 7-12 y/o, work with less supervision, can dance |
| 182. PROJECT MANAGER | Male/Female, college graduate, good in oral/written communication, with experience in project management/events, with pleasing personality, work with less supervision |
| 183. MARSHALS | Male/Female, college level or college graduate, with pleasing personality, can deal with children 7-12 y/o, with experience in handling events, can dance, can work with minimum supervision |
| 184. COACH/INSTRUCTOR | Male/Female, college graduate, has experience in teaching/coaching dance exercises, with pleasing personality, can deal with children 7-12 y/o, work with minimum supervision, with experience in handling large crowds/events |
| 185. MERCHANDISERS (NESTLE) | Male, 18-28 y/o, H/S graduate or college level, good in oral/written communication skills, experience in Marketing/Promotion is an advantage, fresh graduates may apply |

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| 186. BRANCH CONSULTANTS (URGENT) | Female, 20-30 y/o, single, graduate of any business course, willing to undergo training, with pleasing personality, good in oral/written communication |
| 187. SKIN THERAPISTS | Female, 18-30 y/o, single, registered/licensed "masahista", willing to undergo training, with pleasing personality |
| 188. HUMAN RESOURCE PERSONNEL (1) | Male/Female, 22-30 y/o, college graduate BS/AB Psychology preferred, good oral/written communication, hardworking, can work under pressure |
| 189. MAINTENANCE SUPERVISOR (1) | Male, 28-40 y/o, graduate of BS Electrical or Mechanical Engineering or any similar course, with at least 2-3 years related working experience, computer literate, good oral/written communication skills |
| 190. DUMPTRUCK DRIVER (3) | Male, 27-40 y/o, H/S or Vocational course graduate, with 1-3 years related work experience, know how to troubleshoot minor breakdown, hardworking, physically fit, good communication skill |
| 191. BACKHOE OPERATOR (2) | Male, 25-40 y/o, H/S or Vocational course graduate, with 2 years related working experience, know how to perform engine troubleshooting of minor defects and welding works, physically fit, good communication skills |
| 192. SERVICE DRIVER (1) | Male, 25-35 y/o, H/S or Vocational course graduate, with at least 3 years related work experience, with basic knowledge in engine troubleshooting, hardworking, reliable, physically fit |
| 193. FACIAL/MASSAGE THERAPISTS | Female, 21-above, good in oral/written communication skills, college level, with good moral character |
| 194. ACCOUNT OFFICERS (30) | Male/Female, 20-35 y/o, graduate of H/S or vocational course or 2 nd year college, good communication & analytical skills, willing to do fieldwork in poverty stricken areas |
| 195. AGRICULTURAL ACCOUNT OFFICERS (30) | Male/Female, BS Agriculture graduate or 2 nd year college, with 6 months related work experience, good interpersonal & communication skills, computer literate |
| 196. FIELD OFFICER | Male, 24-28 y/o, graduate of business related course, with valid driver's license, with pleasing personality, hardworking and can work under pressure |

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| 197. BOOKKEEPER | Male/Female, 21-26 y/o, graduate of 4-year course preferably BS Accountancy, hardworking, willing to work on extended time in the office |
| 198. FIELD MARKETING REPRESENTATIVE | Male/Female, 21-26 y/o, graduate of any business course preferably Marketing or Management, hardworking, articulate in dealing to other people |
| 199. VAN DISTRIBUTION SALESMAN | Male, 20-27 y/o, college graduate, experience in related field an advantage, can work under pressure, willing to be assigned anywhere in Luzon |
| 200. ACCOUNTING CLERK | Male/Female, 21-27 y/o, single, college graduate of any business course, computer literate, team player, multi-tasks performer, good oral/written communication skills, keen to details |
| 201. TRADE DEVELOPMENT SUPERVISOR (Naga & Legaspi) | Male, not more than 35 y/o, graduate of any degree course, with at least 2-3 years sales experience handling FMCG, computer literate, with professional driver rest. 1-2-3 |
| 202. FINANCIAL CONSULTANT | Male, 21-30 y/o, graduate of business related course or two-year undergraduate of a 4-yr. course, knows how to drive a motorcycle, with valid driver's license rest. 1-2 |
| 203. BRANCH SECRETARY | Female, 21-30 y/o, preferably graduate of business related course, organized, keen to details, proficient in computer applications, good in oral/written communication skills |
| 204. PRE-SCHOOL/ELEMENTARY SCHOOL TEACHERS | Male/Female, BSEED or BSE graduate, with or without LET |
| 205. HR GENERALIST | Graduate of BS Human Resource Management, Psychology or Behavioral Science, with at least 3 years related experience in human resources management, compensation & benefits, recruitment, labor relation, with excellent oral/written communication skills, can work with all levels in the organization |
| 206. OFFICE STAFF/ENCODER | Female, 2-28 y/o, single, graduate of any business course, computer literate, with/without experience, willing to be assigned in Daet, CN |
| 207. WAREHOUSE PERSONNEL | Male, 20-30 y/o, at least H/S graduate, physically fit, with driving skill & valid driver's license rest. 1-2-3, good moral character |

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| 208. BRANCH PERSONNEL | Male/Female, graduate of any business course with at least 6 units in Management, good customer-service orientation, computer literate, willing to work overtime on Sundays & holidays |
| 209. ENCODER | Male/Female, graduate of any college degree course, computer literate, with typing speed of at least 25 wpm, willing to accept contractual of project-base employment |
| 210. GRAPHIC ARTIST | Male/Female, graduates of Fine Arts or Computer Science, knowledgeable of Adobe Photoshop & illustrator, with skills in free-drawing, willing to accept contractual of project-base employment |
| 211. OFFICE STAFF | Male/Female, graduate of any business related course, good in oral/written communication skills, fast-learner & self-starter, computer literate |
| 212. ON THE JOB TRAINEES (OJT) | Male/Female, students of any business related course, computer related & behavioral science courses, computer literate, hardworking, fast-learner |
| 213. FINANCIAL ADVISORS (12) | Male/Female, 20-35 y/o, college graduate, with sales/marketing experience an advantage, with pleasing personality and interpersonal skills |
| 214. FRONT DESK CLERK (2) | Male/Female, not more than 30 y/o, HRM graduate, can handle work pressure, honest, responsible & hardworking, with pleasing personality |
| 215. SALES SUPERVISOR (ASAP) | Male/Female, 30-45 y/o, graduate of any Eng'g./Business course, can handle work pressure, with at least 5 years related work experience, proven experience in managing & motivating a sales team, willing to work outside Naga & Bicol Region |
| 216. ACCOUNTING STAFF (ASAP) | Male/Female, 20-35 y/o, BS Accountancy is preferred, related work experience is a plus, willing to be assigned outside Naga and Bicol Region |
| 217. RECEPTIONIST | Female, High School or college level, 21-28 y/o, with at least 1 yr. related work experience, with pleasing personality, good interpersonal skills, honest, flexible, willing to work on extended hours, good communications skills |
| 218. MARKETING ASSISTANT | Female, single, 23-30 y/o, BS Commerce graduate, with at least 1 yr., related experience, computer literate, can work under pressure |

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| 219. STORE MANAGER | Male/Female, college level -graduate of HRM or related course, with experience in food/beverage for at least 3 years, excellent in basic math skills, have knowledge to operate cash register |
| 220. COUNTER CREW | Female, college level- graduate of HRM or related course, with background in restaurant service, strong customer service skills, with knowledge in point-of-sales, good looking, 5'2" above in height |
| 221. WAITER/WAITRESS | Male/Female, college level-graduate of HRM or related course, with experience in restaurant service, with strong customer service skills, with pleasing personality, 5'2" female, 5'5" male |
| 222. KITCHEN STAFF/GRILLER | Male, college level, with background in food preparation, dispatching and assisting the cook fryer, willing to work as freezer man/dishwasher, 5'5" in height |
| 223. BARTENDER/BAR MAID | Male/Female, college level-HRM or related course, with pleasing personality, 5'2" female; 5'5" male |
| 224. COOK | Male, college level-HRM or related course, with at least 2 yrs. experience in restaurant and food preparation, 5'5" in height |
| 225. STOCK CLERK | Male/Female, college level, with experience in handling stockroom & warehouse, with experience in record keeping and filing of documents, receipts, etc., possesses basic knowledge in mathematics |
| 226. MARKETING STAFF | Male/female, graduate of BSBA-Marketing Management or related course, 22-28 y/o, with experience in sales/marketing an advantage, computer literate, can work under pressure, with good interpersonal skill |
| 227. SALES ASSOCIATE | Male/Female, 18-23 y/o, college level, with pleasing personality, good communication skill, customer-service oriented, high confidence level |
| 228. I.T. ASSISTANT | Male/Female, graduate of any computer related course, 23-26 y/o, with at least 2 yrs. related work experience as IT Asst./Officer, willing to be assigned in Batangas City |
| 229. BAGGERS | Male/Female, 18-28 y/o, college level, hardworking, honest |

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| 230. JANITORS | Male/Female, college level, 18-28 y/o, hardworking, honest |
| 231. SALES TRAINING ASSISTANTS (3) | Male/Female, 20-28 y/o, graduate of any business related course, with pleasing personality, good communication skills, flexible & can work under pressure, willing to be relocated |
| 232. CREDIT EVALUATION SPECIALIST (1) | Male, 20-28 y/o, college graduate, flexible, fieldwork experience is an advantage |
| 233. CUSTOMER ASSISTANT/DRIVER (1) UTILITY DRIVER (1) | Male, 23-30 y/o, with professional driver's license rest. 1-2, can work under pressure, at least H/S graduate, with at least 2 yrs. driving experience |
| 234. MANAGEMENT TRAINEE | Male/Female, 23-28 y/o, graduate of any 4-yr. business course, with at least 1 year experience in a food establishment, service-oriented & with good moral character, analytical, responsible, hardworking, good planner, highly organized interpersonal skills, preferably a resident of Naga City |
| 235. HOTEL SUPERVISOR | Male/Female, 26-30 y/o, at least 5'4" in height, graduate of BS HRM or related course, with at least 3-4 yrs. related work experience, with pleasing personality & good customer service relations, hardworking, good in oral & written communication skills, preferably a resident of Naga City |
| 236. ACCOUNTING CLERK | Female, 23-28 y/o, graduate of BS Accountancy, with at least 1 year related work experience, analytical & highly organized, hardworking, preferably a resident of Naga City |
| 237. FRONT DESK OFFICER | Female, 22-28 y/o, at least 5'4" in height, BS HRM graduate or any related course, with NC II certificate from TESDA as front desk officer, with pleasing personality, good customer service, responsible, analytical, hardworking, can work under pressure, with at least 6 mos. related work experience, fresh graduates may apply, preferably a resident of Naga City |
| 238. STOCK CLERK/CUSTODIAN | Female, 24-28 y/o, graduate of any business course, with at least 1 year experience in inventory monitoring, analytical, hardworking, reliable, with pleasing personality & good moral character, 5'4" in height, preferably a resident of Naga City |
| 239. DISHWASHER | Male, 21-28 y/o, at least High School graduate, hardworking, industrious, with initiative & strong sense of self-discipline, good |

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| | moral character, a resident of Naga City |
| 240. DRIVER | Male, 23-35 y/o, with valid professional driver's license rest. 1-2-3, with at least 1 yr. experience in driving, preferably a resident of Naga City |
| 241. REGISTERED MEDICAL TECHNOLOGIST | Male/Female, computer literate, highly motivated & goal oriented, experience is an advantage |
| 242. BRANCH OPERATIONS ASSISTANT (On-line Application) | Male/Female, graduate of Bachelor's degree, customer-service oriented, good in oral/written communication skills, computer literate (MS Word, Excel, PowerPoint, MS Access), basic knowledge in insurance operations and product features is a plus, fresh graduates may apply |
| 243. ACCOUNT REPRESENTATIVES | Male/Female, 20-30 y/o, college level/college graduate, with pleasing personality, smart, self-confident & with good convincing power, hardworking & highly motivated |
| 244. (1) EMD ENGINEER | Male, 21-30 y/o, BS Electro-Mechanical or Electrical Engineering graduate, with or without experience, honest, hardworking, willing to work overtime and under pressure |
| 245. (1) PRODUCTION STAFF | Male, 21-30 y/o, BS Mechanical Eng'g. or related course graduate, with/without experience, honest, hardworking, willing to work overtime and under work pressure |
| 246. FORKLIFT OPERATOR | Male, 25-30 y/o, single/married, at least college level, with valid driver's license, hardworking, willing to work overtime |
| 247. CASHIER/SALES CLERK | Female, 23 above, computer literate, at least college level, highly motivated, career oriented, hardworking & reliable, with pleasing personality |
| 248. BRANCH SECRETARY | Female, graduate of any 4-year course, 21-28 y/o, good in oral/written communication skills, with pleasing personality |
| 249. OFFICE CLERK | Male/Female, 20-28 y/o, college graduate preferably BS Commerce, computer literate, can work with minimum supervision |
| 250. HR SUPERVISORS/HR STAFF/HR CLERKS | Female, graduate of Psychology, Behavioral Science or Human Resource Management, knowledgeable in HR facets, with 1-2 years supervisory experience. Fresh graduates may apply for HR staff. |

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| 251. MARKETING STAFF | Male/Female, graduate of BSBA Marketing, fresh graduates may apply |
| 252. TECHNICAL SUPPORT STAFF | Male, graduate of Computer Science or Computer Engineering, with working knowledge in Windows 9X, MS Office, hardware & software installation, fresh graduates are welcome to apply |
| 253. VISUAL ARTISTS | Male/Female, preferably graduate of Fine Arts major in advertising, with working knowledge on free-hand drawing, creative in Arts & Adobe Photoshop. Fresh Graduates may apply |
| 254. MERCHANDISING STAFF/CLERK, ADMINISTRATIVE STAFF/TREASURY STAFF | Male/Female, graduate of any business course, working experience in a retail company an advantage, fresh graduates may apply |
| 255. AUDIT STAFF/ACCOUNTING STAFF/INVENTORY CONTROL STAFF | Male/Female, graduate of Accountancy, working experience in a retail company is an advantage, fresh graduates may apply |
| 256. STORE MANAGERS, MANAGEMENT TRAINEES, SECTION SUPERVISORS | Male/female, graduate of any 4-year degree course, with 1-2 years supervisory experience in handling food, non-food, home/appliance and fresh/produce section, responsible for the achievement of sales target |
| 257. WAREHOUSE SUPERVISOR | Male/Female, graduate of any 4-year degree course, with 1-2 years relevant experience preferably from a retail company, fresh graduates are welcome to apply for staff and clerical position |
| 258. MAINTENANCE SUPERVISORS/STAFF | Male, not over 35 years old, Licensed Mechanical or Electrical Engineer, with 1-2 years relevant experience. Fresh graduates are welcome to apply for Maintenance staff |
| 259. ON-LINE ENGLISH TEACHERS (15) | Male/Female, 20-30 y/o, college level/college graduate, preferably graduates of Education with major in English or communication Arts, with teaching experience, fluent in speaking English, a resident of Naga City or nearby Municipalities |
| 260. MARKETING SPECIALIST | Male/Female, graduate of any 4-year course, related experience is an advantage, versatile, smart, good interpersonal skills |
| 261. TUTORS (for H/S & Elementary –Majors in English, Science & Math) | Male/Female, graduate of BS Education course, preferably a licensed teacher, has teaching style suited for small group discussions, versatile |

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| 262. PHOTOSHOP TRAINOR | Male/Female, proficient in PhotoShop software, preferably graduate of Computer Science or related course, undergraduate (provided at least two years attendance) may also apply |
| 263. SWIMMING INSTRUCTORS | Male/Female, can teach different swimming style among kids of varying age, a professional swimmer, patient |
| 264. SALES ENGINEER | Male/Female, graduate of BS ME, Electrical/Electronics Engineering |
| 265. ADMINISTRATIVE ASSISTANT | Male/Female, graduate of BS Commerce or related business course, computer literate |
| 266. TECHNICIANS (20) | Male/Female, with background on Electrical or Electronics (to assemble Solar Panel) |
| 267. DEPOT CLERK | Female, 21-30 y/o, graduate of any business course, computer literate, service-oriented attitude |
| 268. ACCOUNT OFFICERS (5) | Male/Female, 20-35 y/o, at least 2 nd Year college of any course or High School graduate with good scholastic record, with good communication and analytical skills, willing to do fieldwork in poverty stricken areas |
| 269. AGRICULTURAL ACCOUNT OFFICERS (4) | Male/Female, 20-35 y/o, graduate of BS Agriculture or any related courses, with at least 6 mos. related experience, good interpersonal and communication skills, computer literate |
| 270. GRAPHIC DESIGNER | Male/Female, 21-26 y/o, BS Computer Science or graduate of any related course, artistic, strong oral/written communication skills, must have portfolios that will prove their best works, work with less supervision, with knowledge in design & presentation software, i.e. Adobe, Photoshop Illustration, Powerpoint, etc. |
| 271. MARKET CHANNEL COORDINATOR | Male, 21-28 y/o, college level/college graduate, honest, assertive, good communication & selling skills, flexible, computer literate, sales work experience is an advantage, with valid professional driver's license |
| 272. MARKET DEVELOPMENT TECHNICIAN | Male, 21-28 y/o, BS Agriculture graduate, dynamic & pro-active, can handle management crisis, with valid professional driver's license, willing to be assigned anywhere in the Philippines |
| 273. WAREHOUSE STAFF | Male/Female, 21-28 y/o, graduate of any business course, computer literate, fast learner, flexible, with pleasing personality |



274. TRUCK HELPER/WAREHOUSE
HELPER/LABORER

Male, at least H/S graduate, physically fit, flexible, with related work experience, a resident of Pili, Cam. Sur.