

NOTE: NAMES OF COMPANIES ARE WITHHELD FOR THE FOLLOWING REASONS:

1. To encourage clients to avail of Metro PESO's referral services by matching clients' qualification vis-a-vis existing Job Vacancies.
2. To keep track of clients' availing our services.
3. Some companies require us to pre-screen applicants' qualifications before referral to them. (please follow our Guide for Applicants stated below.)

LOCAL EMPLOYMENT REFERRAL (FOR APPLICANTS)

Metro PESO provides employment assistance to job seekers through referral. Career guidance and counseling is also offered to assist the applicants in going about the recruitment process in different companies. The office offers interview tips and guides on writing resume or application letters, among others. It also assists clients in choosing the position/job that will match their abilities and interests.

REQUIREMENTS:

1. Curriculum Vitae/Resume with 2" x 2" picture
2. Transcript of Records or graduation certificate (Form 138, for high school graduates)
3. NBI Clearance (valid for 1 year) or Police Clearance (valid for 6 months) or Barangay Clearance
4. Extra picture, preferably 1" x 1"
5. Training Certificates, if available
6. Employment Certificate, if available.

FOLLOW THESE STEPS:

1. **SUBMIT REQUIREMENTS**
(Applicant submits the above requirements to the Community Employment Center staff.)
2. **FILL-UP SKILLS REGISTRY FORM** (Applicant fill up the Skills Registry Form in a clear, legible manner. Make sure to indicate a contact number. If applicant does not have a telephone, provide a contact number and name of the person who can accept the call for you.)
3. **JOB OPPORTUNITIES BULLETIN SERIES (JOBS)** - Applicant chooses 1 or 2 positions from the Job Opportunities Bulletin Series (JOBS), a list of current vacancies are posted on the CEC bulletin board. New vacancies are also posted in this site every Monday.
4. **ONE-ON-ONE INTERVIEW** (Applicant undergoes an interview with a Metro PESO CEC Staff. Career Counseling is also available.)
5. **ISSUANCE OF REFERRAL LETTER** (Applicant waits for the referral letter(s). While waiting, the applicant can read the Employability Enhancement articles posted on the CEC bulletin board, to help him in job hunting.)
6. **APPLICATION WITH THE EMPLOYER** (Applicant proceeds to the company he/she is referred to. Applicant attaches the referral letter to his curriculum vitae and other documents. One set of documents is required per referral. Applicant will need to follow-up his application.)
7. **SUCCEEDING REFERRALS** (Applicant must remember his application number (written on the upper corner of the data card) and the date of submission of requirements. This information is needed for the applicant's next referral. During the succeeding referrals, applicant fills up a Referral Form and undergoes another interview with a CEC Employment Officer.)
8. **RENEWAL OF APPLICANT'S SKILLS REGISTRY** (Applicant may renew his data after 6 months, if he still wants to avail of the referral service. A new set of requirements is required.)
9. **UPDATING OF JOB VACANCIES** (The list of Job Vacancies is updated every Monday.
Applicant may come back on the next Monday to request for another referral letter. An applicant must follow up his/her previous application(s) before requesting for another referral from Metro PESO.)

JANUARY 23 - JANUARY 27, 2012

JOB OPPORTUNITIES BULLETIN SERIES

VACANCIES/POSITIONS	QUALIFICATIONS/REQUIREMENTS
1. LICENSED PHARMACIST	Male//Female, not more than 38 y/o, with valid license
2. PHARMACIST	Female, with valid license, trustworthy, not over 40 yrs. old
3. MEDICAL RECORDS STAFF	Male/Female, college graduate or two-year course relevant to the job, with experience is an advantage, computer literate, organizational skills, good interpersonal skills, can handle work pressure
4. HEALTH CARE RECEPTIONIST	Male/Female, college graduate of Management or BS Hospital & Home Health Care is an advantage, computer literate, good command of English, good interpersonal skills, can work under pressure
5. ADMISSION OFFICER	Male/Female, 21-35 y/o, graduate of BSBA-Marketing, Management or any related field, special skill in Marketing is an advantage, proficient in oral/written communication with good interpersonal skills, with 1 year clerical/supervisory experience, computer literate
6. DEAN OF ACADEMICS	Male/Female, less than 55 y/o, graduate of BS Information Tech. or BS Computer Science, with at least 18 units or its equivalent M.I.S.T./M.I.T. from a highly reputable University, with 5 yrs. experience where 3 yrs. as full time instructor, with at least 30 hrs. relevant training in the academe, with pedagogical, managerial, leadership, oral/written communications skills
7. SALES SUPERVISOR	Male, not more than 30 y/o, graduate of any business course, with 1-2 years experience in FMCG company, with background in sales/marketing, possess high analytical & comprehension skills, with valid driver's license (RC 1,2,3), team player with strong command of leadership
8. PROPERTY MANAGER	Male/Female, graduate of BS Management, Accountancy or Engineering course, 5 years related work experience, with background in property management, results oriented, excellent leadership & communication skills, analytical
9. HR SUPERVISOR	Female, Psychology, Behavioral Science or Human Resource Management graduate, with 2-3 years supervisory experience, with in-depth knowledge & skills in all facets of human relationship, good oral/written communication skills
10. BUSINESS DEVELOPMENT MANAGER	Male/Female, graduate of bachelors degree preferably business courses, with 3-5 years related work experience, with exceptional sales & marketing skills, with ability to manage top level accounts

	and clients
11. CIVIL ENGINEER	Male/Female, 26 y/o above, 1 or 2 yrs work related experience, board passer, knows how to drive & with valid driver's license, willing to work overtime
12. ACCOUNTING SUPERVISOR	Female, Accountancy graduate or CPA passer an advantage, with 3 years professional level supervisory experience in accounting or auditing keen on details & results driven, computer literate
13. ACCOUNT OFFICER	Male, Single, 19-25 y/o, graduate of any business course, can drive a motorcycle, with valid driver's license, willing to be assigned anywhere in Bicol
14. SALES ENGINEER/KEY ACCOUNT EXECUTIVE	Male/Female, graduate of BS Civil/Mechanical/Electrical Engineering, Marketing or any business course, minimum of 2 years related work experience, fresh graduates may apply, experience in non-traditional advertising, selling cars & real estate will be an advantage, smart & with pleasing personality excellent in communication & presentation skills
15. MANAGEMENT TRAINEE	Male/Female, 25-35 y/o, graduate of BS Entomology, with at least 2 years work experience, can work under pressure and less supervision, people-oriented, willing to be assigned in Mandaluyong office
16. SSU TECHNICIAN	Male, Mechanical Engineering graduate, 25-30 y/o, with related working experience, with background in R/AC system, hardworking
17. SALES COORDINATOR	Male/Female, graduate of any college course, with at least 1 year related work experience, computer literate, good in oral/written communication skills, eager to learn
18. ACCOUNTS (PAYABLE) OFFICER SPECIALIST	Male/Female, Accounting graduate, with at least 1 year related work experience, good moral character, with initiative, good in oral/written communication
19. SALES/MARKETING ASSISTANT	Male/Female, graduate of Marketing/Communications/Business Administration, with experience in sales & marketing, service-oriented, good communication skill, with pleasing personality, trustworthy
20. OPERATIONS MANAGER	Male, not over 40 y/o, graduate of any college course, with at least 2 years managerial or 3 yrs. supervisory experience, with sales experience in Key Accounts or other related services
21. SALES PERSON (Van/DSP)	Male, not over 35 y/o, graduate of any business course, with at least 1 year related work experience, with valid driver's license rest. 1,2,3, for Ex-truck DSP, honest, with good customer relations, excellent oral communications & negotiation skills
22. ACCOUNTING STAFF	Female, not over 35 y/o, BS Accountancy graduate or related course, computer literate, good analytical skills, with related work

	experience, can work with less supervision
23. SALESMAN/ACCOUNT EXECUTIVE	Male, graduate of business course or with Engineering background, with 3 years related working experience, knows how to drive, with valid driver's license, work with less supervision
24. PART-TIME/FULL TIME TUTOR	Male/Female, graduate of BS Physics, Chemistry or Mathematics, fresh graduates or licensed teachers may apply
25. ADVERTISING SALES EXECUTIVE	M/F, graduate of Marketing Management or related course, with at least 1 year working experience in creative & media service accounts, Sales Advertising experience is an advantage, knowledgeable in promotions & sales strategies
26. SALES & MARKETING MANAGER	M/F, graduate of any business course, knowledgeable of the principle & methods of promotions, selling of products and/or services w/c includes marketing strategy& tactics, customer and personal service oriented, experience in Administration & Management is a must
27. MARKETING STAFF	Male/Female, graduate of any business course but preferably Marketing, with sales/marketing experience, good in oral/written English communication, computer literate, research skills, team player, physically fit, pleasing personality
28. KEY ACCOUNT EXECUTIVE	Female, graduate of any business course, work independently & coordinate well with the Team, excellent in oral & written communication skills esp. in negotiations & product presentations, plan strategically & execute ad sales program from start to completion, with pleasing personality, smart, w/ winning looks
29. MARKETING ASSOCIATE	Male/Female, graduate of Marketing course or business related course, with real estate marketing experience preferably, highly trainable, fresh graduate may apply, a team player & with strong interpersonal relationship skills, good in written/oral communication skills, persistent
30. AUDITOR	Male/Female, not more than 30 y/o, graduate of business courses, related work experience is an advantage, good in oral/written communication skills, computer literate, keen to details, team-player, result oriented, fresh graduate may apply
31. MARKETING STAFF	Male/Female, 25-30 y/o, BSBA or Mass Com. Graduate, excellent in oral/written communication skills, self-motivated, good interpersonal skills, experience is an advantage
32. MARKETING ASSISTANT (2)	Male/Female, not more than 35 y/o, college graduate, with marketing experience, computer literate, willing to do fieldwork
33. ACCOUNTING STAFF	Male/Female, 20-35 y/o, graduate of Accountancy or related business courses, excellent in oral/written communications skills, with at least 1 year accounting/bookkeeping works experience, computer literate, trainable, trustworthy
34. ACCOUNTING STAFF	Female, 20 y/o Above, BS Accountancy graduate or any business

	course, computer literate
35. ACCOUNTING STAFF	Female, not more than 30 y/o, BS Accountancy graduate, computer literate, can work with less supervision, can handle work pressure, good moral character, honest & flexible, fresh graduate may apply
36. MECHANICAL ENGINEER	Male, 25-30 y/o, BSME graduate, with or without experience, hardworking, trustworthy, can work with less supervision, trainable
37. UCB CANDLERS (4) –URGENT	Male/Female, not more than 25 y/o, vocational course graduate (electrical/mechanical) preferably with working experience
38. QA ANALYST (1) -URGENT	Male/Female, not more than 25 y/o, graduate of BS Chem, BS Chem Ehs, BS MicroBiology, BS Food Tech., preferably with working experience
39. ACCOUNT EXECUTIVE	Male/Female, not more than 30 y/o, college graduate with accounting know-how, computer literate, sales or marketing experience an advantage, excellent in oral/written communication skills, good moral character, a resident of Camarines Sur or Cam. Norte, willing to be trained
40. ACCOUNTING STAFF	Female, 21-28 y/o, single, BS Accounting graduate from a reputable school, with at least 1 yr. experience in related field, hardworking
41. ACCOUNTING STAFF	Female, 21-25 y/o, preferably graduate of BS Accountancy, good in oral/written communication skills, with pleasing personality, goal oriented, can handle work pressure, honest/trustworthy, computer literate, can work with less supervision
42. ACCOUNTING STAFF	Male/Female, 20-35 y/o, BS Accountancy graduate, related work experience is a plus, willing to be assigned in Sorsogon, Catanduanes, Masbate, Daet and Samar
43. C.I./COLLECTOR	Male, 24-30 y/o, graduate of any business course, excellent in oral and written communication, 5'4" in height, with good moral character, well-groomed, honest and hardworking, relevant experience is an advantage
44. FULL-TIME CASHIER (3)	Female, 20-28 y/o, 5'2" in height, at least college level, with pleasing personality, good communication skill, with or w/o experience, customer- service oriented
45. CASHIER	Female, not more than 25 y/o, college level, 5'3" in height, with pleasing personality
46. CASHIER	Female, single, 22-28 y/o, at least college level, flexible and hardworking, fast learner
47. CASHIER	Female, single, not more than 35 y/o, preferably Accountancy graduate or any related course, with or without experience, computer literate, can work under pressure with less supervision, honest, with pleasing personality
48. MARKET DEVELOPMENT TECHNICIAN	Male, BS Agriculture graduate, dynamic, pro-active, can handle problem solving situation, with valid professional driver's license,

	willing to be assigned anywhere in the Philippines
49. (10) DISTRIBUTOR SALES PERSON	Male, not over 35 y/o, graduate of business related course, with sales experience particularly in consumers products, can drive and with valid driver's license rest. 1,2,3, team-player, can work under pressure and in less supervision, willing to be assigned in Cam. Norte area, fresh graduate are welcome to apply
50. ENCODER	M/F, graduate of any business course, not more than 30 years old, single, with or without experience, hardworking, work with less supervision
51. AIRCON TECHNICIANS	Male, 20-30 y/o, graduate of Refrigeration and Air Conditioning Technology or equivalent courses, with at least 1 year related experience, with NC II Certificate, fresh graduates may apply
52. MARKETING MANAGER/OFFICER	Female, graduate of any 4-yr. college course, preferably Marketing, with 1-2 yrs. experience in advertising and solid marketing exp., computer literate, highly assertive, can implement creative ideas, flexible, honest
53. WAREHOUSE SUPERVISOR	Male, 25-30 y/o, graduate of any degree course, with at least 1 yr. supervisory experience in warehouse operations, trustworthy, can strictly enforce established warehousing procedures
54. SENIOR SALESMAN	Not more than 35 years old, graduate of any business related course, with at least 2 years sales experience, handling consumer products, computer literate, with valid driver's license (1,2,3) work with less supervision, honest
55. ADMINISTRATION OFFICER	Male, not more than 35 y/o, BS Electrical/Mechanical or any business related course graduate, with knowledge in building administration covering maintenance, housekeeping and security, team-player, can supervise people smoothly
56. SALESMAN	Graduate of any 4-year college course, not more than 35 y/o, with or without experience, with valid driver's license rest. 1-2-3, hardworking, work with less supervision
57. SALESMAN	Not more than 30 y/o, college level, with valid driver's license rest. 1,2,3, willing to travel within Bicol provinces, must be familiar of Bicol area
58. CUSTOMER RELATIONS COORDINATOR	Female, 22-26 y/o, BS Accountancy graduate or any business related course, computer literate, with pleasing personality, willing to be assigned within Bicol Area.
59. SALES AGENT (For Bicol Area)	Male, 21-40 y/o, single, graduate of any business related course, with sales experience an advantage, with valid driver's license, hardworking
60. SALES /MEDICAL REPRESENTATIVE (2)	Male, 22-28 y/o, graduate of any business related or medical degree course, sales-oriented, with work experience, computer literate, can work with less supervision, proficient in oral/written communication, honest, preferably resident of Naga City

61. SALES REPRESENTATIVE	Male, 22-30 y/o, college graduate preferably business course, good interpersonal skills, honest, with good moral character, with pleasing personality
62. TECHNICAL SUPPORT ENGINEER	Male, 20-35 y/o, graduate of BSCE/Architecture (undergrad may also apply), must know how to use AUTOCAD/MS Office applications, working experience in construction an advantage, good communication skills, willing to be assigned in Sorsogon, Catanduanes, Masbate, Naga, Daet and Samar
63. TREASURY ASSISTANT	Female, not over 25 y/o, college graduate of any course, honest, intelligent, willing to work long hours in a fast-paced environment
64. SALES ENGINEER	Male/Female, 20-35 y/o, graduate of Commerce/Civil Engineering /Architect, with sales experience & with existing business contacts, able to formulate & execute sales strategy and programs, willing to work in Sorsogon, Catanduanes, Naga, Masbate, Daet & Samar
65. SALES ENGINEER	Male/Female, single, not more than 35 yrs. old, BSCE/BS Arch. or any related courses graduate, with pleasing personality, computer literate
66. SALES ENGINEER	Male/Female, 21-28 y/o, graduate of BSEE, BSECE, BSCoE, BSCS, or BSIT and related courses, good in oral & written communication skills, with keen interest in marketing, willing to do fieldwork, can work under pressure with minimum supervision
67. SALES COORDINATOR	Male, not above 35 y/o, graduate of any business related course, with at least one year sales experience, computer literate, professional and skilled driver (rest. 1,2,3), work under less supervision, good moral character, honest, assertive & pro-active
68. MANAGEMENT TRAINEE (3)	M/F, 20-28 y/o, 5'4" ht. for male, 5'2" ht. for female, with pleasing personality, computer literate, college graduate/college level, aggressive and creative in sales conceptualization, good communication skill, customer service -oriented
69. JR. SALESMAN	Male, 24-30 y/o, graduate of business related course, with background in sales & marketing, with driving skills, can work with less supervision, with good moral character, honest, assertive, pro-active
70. SALES & MARKETING ASSISTANT	Male, 22-27 y/o, graduate of any business course (preferably Marketing), with prof. driver's license (1 & 2), good communication skills, flexible, with related sales experience, with pleasing personality, willing to be trained
71. SALESMAN	College graduate, between 21-30 y/o, with driving skills and valid license (1,2,3), good moral character
72. ELECTRICIAN	Male, 25-30 y/o, with or without experience, graduate of electrical course or related vocational course
73. JR. SALESMAN	Male, not more than 27 y/o, graduate of any four year course, with sales experience is an advantage, can drive 4-6 wheelers, with valid

	driver's license (1,2,3), with pleasing personality
74. SERVICE ENGINEER	Male, BSECE, BSEE, BSCE, Electronics Tech. Voc. Graduate with adequate electronic, mechanical, & computer background, willing to do field work, a resident of Cam. Sur
75. SERVICE ENGINEERS	Male, 24-28 y/o, graduates of Electronics & Communications Engineering or Computer Science Engineering, above average computer literacy and communication skills, with good personality, can do fieldwork, willing to be assigned in any of the key Cities of the Philippines, willing to start immediately if qualified.
76. SALES SUPERVISOR	Male, not over 35 y/o, graduate of any 4-yr. business course, experience in sales and supervisory works an advantage, willing to be assigned anywhere in Bicol, with driving skill and valid driver's license (1,2,3), work with less supervision
77. SOLUTIONS CONSULTANT	Male/Female, 24-29 y/o, graduate of any 4-year business course, computer science & related course, computer literate, above average communications skills, good personality, responsible, can do fieldwork, willing to start immediately if hired, willing to be assigned either in Naga City or Legaspi
78. SALES COUNSELOR (commission basis)	Male/female, 18 and above, college graduate, preferably business course e.g. marketing
79. MANAGEMENT TRAINEE	Male/Female, not more than 30 years old, college graduate of any course, good communication skill, with high degree of initiative and leadership, computer literate
80. INVENTORY CONTROL STAFF (4)	M/F, 20-28 y/o, 5'4" – male, 5'2"- female, with pleasing personality, graduate of college or college level, aggressive and creative, good communication skill, customer service-oriented
81. RETAIL SALES COORDINATOR (6)	M/F, 20-28 y/o, college graduate or college level, 5'4" ht.-male, 5'2" ht.-female, with pleasing personality, aggressive & creative, good communication skill, customer service-oriented
82. DISTRIBUTOR SALES PERSONNEL	Male, not more than 30 y/o, graduate of any 4-year course, with 1 year experience in sales, with driving skills (rest. 1,2,3), willing to be assigned in any area in Bicol, computer literate
83. MANAGEMENT TRAINEE	M/F, college graduate of any business course, customer-oriented, willing to work on shifting schedule, willing to undergo training, with at least 1 year experience in store operations of a Quick Service Restaurant/company
84. MERCHANDISING CLERK	Female, 22-26 y/o, graduate of any business course, customer service oriented, proficient in computer applications, hardworking
85. MERCHANDIZER/CASHIER	Female, single, 21-30 y/o, college level or college graduate, flexible, hardworking, fast learner
86. SALES ENGINEER	Male, 20-26 y/o, graduate of BS C. E., Industrial Engineering, or any related course, with sales and marketing experience, willing to be assigned in Partido-Rinconada areas, Albay, Cam. Sur or Cam.

	Norte, with good moral character
87. MERCHANDIZER	Male, not more than 25 y/o, graduate of any 4-year course, with related experience, willing to be assigned in any area in Bicol, hardworking
88. MANAGEMENT TRAINEE	Male/Female, 25-30 y/o, graduate of any 4-yr. business course, w/ at least 1 year supervisory experience in retail operation or related business, with pleasing personality, willing to be assigned anywhere in the company branches in Luzon, Visayas, and Mindanao
89. ACCOUNTING CLERK	Male, graduate of any business course, BS Accountancy preferred, not more than 28 y/o, single or married, willing to be assigned anywhere in Bicol area
90. MEDICAL TRANSCRIPTIONIST	Male/Female, not more 30 y/o, graduate of MT course or a Finishing Course in Medical Transcription or any allied medical course- Nursing, PT, Occupational Therapy, Med. Tech., Psychology, Biology or any allied health courses, non-practicing medical doctors, or undergraduates of Medicine proper. Must be willing to undergo training and be assigned to any shift, computer proficient and can type fast
91. SALESMAN/DRIVER	Not more than 35 y/o, college graduate, experience in sales and marketing is an advantage, with valid driver's license(1,2,3) computer literate
92. SALES AGENT	Male/Female, college level, with sales experience, aggressive, reliable, hardworking, work with less supervision
93. SALES CONSULTANT	Male/Female, graduate of any college degree, customer service oriented
94. I.T. HELP DESK	Male/Female, single, not over 28 y/o, graduate of any IT related course, with basic knowledge in computer troubleshooting (LAN), can communicate well in all levels of the organization, willing to be assigned anywhere in Bicol
95. PROMODIZER	Female, single, 20-25 y/o, with pleasing personality, at least high school graduate, with experience in sales
96. SALES REPRESENTATIVE	Male, 21-28 y/o, college graduate or college level, with sales experience, honest, assertive, good in oral/written communication skills, computer literate, with valid professional driver's license
97. CASHIER	Female, 18-25 y/o, college graduate/college level, with at least 6 months experience in related field, with pleasing personality
98. STOCK CLERK/SALES CLERK (20)	Female, not over 25 y/o, college graduate or college level, intelligent, honest, trustworthy, good communication skill, can work under pressure
99. SALES REPRESENTATIVES	Male/Female, not more than 40 y/o, college graduate, single, with valid driver's license, willing to be assigned in South Luzon, hardworking, flexible

100. SR./ JR. VAN SALESMAN	Must be a college graduate, with valid driver's license (1,2,3), single, not over 40 yrs. old
101. OFFICE CLERK/SALES CLERK	Female, 21-but not more than 25 y/o, college graduate of any course, with working experience in related field, computer literate
102. ACCOUNTING STAFF	Female, 25-28 y/o, single, graduate of business course preferably Accountancy, computer literate, experience in accounting work an advantage, with pleasing personality, a resident of Naga City and suburbs
103. ACCOUNTING CLERK	Female, BS Accountancy graduate, computer literate, not more than 30 y/o, can work with less supervision, honest, hardworking
104. SALES UTILITY CLERK	Male, not more than 25 y/o, college level, 5'5" in height, with selling experience, with pleasing personality
105. MARKETING OFFICER	Male/Female, not more than 35 y/o, graduate of any business course, with at least 2-3 years supervisory experience in retail industry, with concentration in visual merchandising and category management, willing to travel to any SSDI branches in Bicol, with excellent oral and written communication skills, computer literate
106. MARKETING ASSOCIATE	Male/Female, college graduate, can be a fresh graduate, with real estate marketing experience preferably, highly trainable, possesses strong interpersonal relationship skills, good in oral/written communication, team player
107. RECEPTIONIST	Female, 22-28 y/o, single, graduate of any business course, with pleasing personality, preferably resident of Pili, Cam. Sur
108. STORE ASSISTANT SUPERVISOR	Male/Female, 22-27 y/o, graduate of any business related course, with at least 1 year related work experience, with good leadership and communication skills
109. CREDIT CONSULTANTS	Male/Female, 21-30 y/o, knows how to drive a motorcycle with valid driver's license, good in oral and written communication, willing to be assigned anywhere in Bicol, excellent in customer service
110. TUTORIAL TEACHER	Female, not more than 35 y/o, BEED graduate- Math, English, experience is an advantage, fresh graduate may apply
111. MARKETING ASSOCIATE	Male/Female, 21-25 y/o, graduate of Marketing Management/Communication, with pleasing personality, and good communication skill, customer service-oriented, with high confidence level
112. SALESMAN (15)	20-28 y/o, college graduate or college level, 5'4" ht. – male, 5'2" ht. – female, good communication skill, aggressive and creative, with pleasing personality, customer service-oriented
113. VAN SALESMAN	Male, not more than 30 yrs. old, college graduate, good communication skill, hard working, honest, a professional driver with license rest. 1,2,3
114. DRIVER/SALESMAN	Male, college level/college graduate, with experience in retail

(BOOKING)	trade, experience is an advantage, with valid professional driver's license (1-2), reliable, honest, know how to drive a motorcycle
115. SALESMAN/SATURATOR	Male, not more than 35 y/o, college level, with experience in sales, knows how to drive, with valid driver's license (1,2,3), of good moral character
116. STORE HEADS/MANAGERS	Male/Female, college graduate of any business-related course, not over 40 y/o, single, with at least 1 yr. managerial experience, willing to be assigned anywhere in Bicol
117. MERCHANDIZER	Male, not more than 28 y/o, college level, single or married, with or without experience, willing to be assigned anywhere in Bicol
118. STORE CLERK	Female, 18-25 y/o, with pleasing personality, college level, resident of Pili or Naga City, experience in sales is an advantage but not necessary
119. ACCOUNT EXECUTIVE	Male/Female, not more than 30 y/o, college graduate, experience in sales & marketing is an advantage, computer literate, excellent in oral/written communication skills, trainable, willing to do field work, resident of Naga City, Cam. Sur or Norte
120. CASHIER	Female, 21-25 y/o, graduate of any 4-yr. course or college level, 5'2" ht., proficient in computation, high level of confidence, with pleasing personality, customer-focused
121. CASHIER (20)	Female, not over 25 y/o, college graduate/college level, with pleasing personality, computer literate, focused and detail-oriented, willing to work under pressure in support of sales operations
122. CASHIER	Female, not more than 25 y/o, college graduate of any course, articulate, with pleasing personality, with related work experience
123. CUSTOMER SERVICE ASSISTANT	Male/Female, not over 25 y/o, 5'7" in ht. for male , 5'4" for female, graduate of any college course, good communication skills, honest, patient, customer service oriented
124. CUSTOMER SERVICE PERSONNEL	Female, single, not more than 26 y/o, good interpersonal relationship skill, dynamic
125. CUSTOMER SERVICE REPRESENTATIVE	Female, not more than 25 y/o, college graduate with computer skills, excellent communication skills, with sales/customer service experience
126. DISTRIBUTION SALES PERSONNEL	Male, not more than 30 y/o, college graduate, with driver's license (1,2,3), with at least 1 yr. sales experience, customer service oriented, good in oral and written communication, willing to be assigned anywhere in Bicol
127. ACCOUNTING SUPERVISOR	Female, not more than 35 y/o, college graduate of B.S. Accountancy, at least 2 yrs. related experience, highly analytical, computer literate (MS Excel, Word, PowerPoint), good in

	oral/written communication
128. JR. SALESMAN	Male, not more than 28 y/o, with prof. driver's license (1,2,3), college level
129. BOOKING SALESMAN	Male, 21 y/o above, graduate of any degree course, with customer relations skills, knows how to drive a motorcycle, with pleasing personality, willing to be assigned in any parts of Bicol
130. KEY ACCOUNTS/VAN SALESMAN	Male, not over 35 y/o, college graduate of any business course, with at least 1 yr. experience in key accounts, with valid driver's license (1,2,3), ex-Truck DSP an advantage, honest, disciplined, good in oral/written communication, computer literate
131. MANAGEMENT TRAINEES	Male/female, 23-28 y/o, single, graduate of any college 4-yr. course, good in oral and written communication, with good leadership, flexible and with good interpersonal relations
132. KEY ACCOUNT SPECIALIST	Male, 25-35 y/o, graduate of any business course, with 3-5 years experience in handling key accounts, computer literate, preferably with driving skills and valid driver's license (1,2,3), honest, assertive, proactive, excellent in written/oral communication skills, willing to be assigned in any area w/in Bicol.
133. HUMAN RESOURCE OFFICER	Female, AB/BS Psychology graduate, not more than 35 y/o, single, trustworthy, can handle work pressure/management crisis, preferably with related work experience
134. EYE LEAGUER	Male/ Female, 18-23 y/o, college level, with pleasing personality, with good communication skills, customer service-oriented, keen on details, dynamic
135. MANAGEMENT TRAINEES	Male/Female, graduate of any 4-year course, 20-28 y/o, wholesome personality, with employment experience preferably in restaurant or fast food, willing to work on shifting schedule, flexible
136. MANAGEMENT TRAINEE	Female, 20-26 y/o, college graduate, with at least 1 YR. working experience
137. MANAGEMENT TRAINEE/SELLING SUPERVISOR	Male/Female, 22-26 y/o, graduate of any business course, with accounting knowledge, with pleasing personality, with good communication skills, work experience in supervisory and retail industry is an advantage, honest, willing to be assigned anywhere in Bicol
138. MARKETING STAFF	Female, 25-30 y/o, BSBA or Mass Comm. Graduate, excellent in oral & written communication, good interpersonal skills
139. MANAGEMENT TRAINEE	22-30 y/o, graduate of any 4-yr. business related course, good interpersonal skills, planning, organizing and leadership skills, analytical, responsible, hardworking, w/ 1 yr. work experience
140. MERCHANDISER	Male, not more than 28 y/o, college level or college graduate, 5'4" in ht., computer literate
141. FINANCIAL	Male, not more than 30 years old, college graduate or college level,

CONSULTANT/SALES AND COLLECTION ASSISTANT	able to drive a motorcycle with valid driver's license, computer literate
142. PHARMACY ASSISTANT	Female, single, not over 28 y/o, 5'3" ht., College level or college graduate, with pleasing personality, willing to be assigned anywhere in Bicol
143. PROMO ASSISTANT	Female, 18-25 y/o, height -5'1", college level or college graduate
144. PROMODISER	College level or college graduate, 21 y/o but not more than 30, with experience in related field, with pleasing personality
145. BOOKING SALESMAN	Not more than 30 y/o, college graduate, with good communication skills, with experience in key accounts handling, knows how to drive, with valid driver's lic.(1,2,3), honest, with initiative
146. COLLECTORS	Male/Female, high school graduate or college level, trustworthy and hardworking
147. SALES REPRESENTATIVE	Male, not more than 40 y/o, graduate of any degree course, with valid driver's license (1,2,3)
148. SALES ASSISTANT/UTILITY ASSISTANT	Male/Female, 18-22 y/o, college level (72 units), height – 5'2"/(female) 5'4" (male), with pleasing personality
149. SALES CLERKS/UTILITY CLERKS/STOCK CLERKS	Male/Female, at least High School graduate, 5'2" ht for female, 5'6" ht. for male, willing to work under pressure, customer-service oriented
150. SALES REPRESENTATIVES	Male/Female, single, 22-28 y/o, college level or college graduate, hardworking
151. SALESMAN	23-30 y/o, graduate of any business course, experience is an advantage, computer literate, with driving skills and valid driver's license (1,2,3), honest, assertive, proactive
152. BOOKING SALESMAN/KEY ACCOUNT SALESMAN	Male, 21-30 y/o, single/married, college graduate preferably with major in Marketing and Business Administration, with at least 2 years experience in sales and distribution, has experience in handling booking accounts/key accounts in any area in Bicol, adept in merchandising and negotiation skills, computer literate
153. EX-TRUCK/SATURATION TEAM SALESMAN	Male, 21-30 y/o, single or married, college graduate of any business related course, with at least 1 yr. experience in sales and distribution, experience in handling ex-truck operations in any area in Bicol, with extensive knowledge of secondary and tertiary accounts in Naga City, adept in merchandising and negotiation skills, computer literate
154. ACCOUNTING CLERK (2)	Female, BS Accountancy/BS Commerce graduate, 21-25 y/o, with or without experience
155. DEPOT CLERK	Male/Female, 21-30 y/o, college graduate, computer literate, service-oriented attitude, can work under pressure & multi-tasks
156. MARKETING EXECUTIVE	Male/Female, 25 y/o and above, with related experience in the field of Agriculture, has an in-depth understanding of distributions

	and trends, with valid professional driver's license, willing to be assigned anywhere in the Philippines
157. SALES ASSISTANT	Male, college graduate, 5'5" in height, with selling experience, with pleasing personality
158. SALES COORDINATOR	Male, graduate of any business course, computer literate, honest & hardworking, with valid driver's license, knows how to drive a motorcycle
159. CIP REPRESENTATIVE	Male/Female, graduate of any business or computer related course, honest & hardworking
160. FINANCE SALES REPRESENTATIVE	Male/Female, graduate of any business course, computer literate, honest & hardworking
161. DELIVERYMAN	Graduate of any 4-year college course, not more than 27 y/o, 5'4" in height, ability to handle multiple tasks, reliable, with driving skills & valid driver's license (1,2, 3), hardworking, result-oriented, proactive, with good interpersonal skills and a team player, with basic knowledge on operation of various types of material handling equipment, computer literate
162. DRIVER	Male, at least 24 y/o or above, at least high school graduate, with valid driver's license (1,2,3), with experience in driving 10-wheeler trucks, with basic engine troubleshooting knowledge
163. JR./SR. SALESMAN	College graduate of any business course, 25-35 y/o, related work experience is an advantage, hardworking, trustworthy, with valid driver's license (1,2,3)
164. DRIVER (2)	Male, not over 35 y/o, with experience in driving trucks and delivery vans, good moral character, at least High School graduate
165. BAGGER (20)	Male/Female, 5'6" for male, 5'2" for female, not over 25 y/o, college level or college graduate, smart, trustworthy, good customer service skills, willing to work overtime, with pleasing personality
166. DRIVER-MECHANIC	Male, 25-30 y/o, graduate of automotive mechanic course, with or without experience, with valid driver's license (1,2,3)
167. DRIVER-MECHANIC	Male, High School graduate or college level, not more than 40 y/o, experience is a must, trustworthy, with valid driver's license (1,2,3)
168. DRIVER STAFF	Male, 25-30 y/o, at least 2 nd yr. college, with valid driver's license (rest. 1-2-3, with knowledge in engine troubleshooting, with 3 yrs. driving experience, physically fit
169. DRIVER	Male, with related work experience (in driving Elf/Forward trucks, with valid professional driver's license, with pleasing personality
170. SR./ JR. VAN SALESMAN	Must be a college graduate, with valid driver's license (1,2,3), single, not over 40 yrs. old
171. DRIVER/ SALESMAN	18-35 Y/O, college level, with pleasing personality, articulate, with valid driver's license (1,2,3), flexible
172. DRIVER	Male, not more than 35 y/o, College level, with valid driver's

	license (1,2,3), hardworking, trustworthy
173. DRIVER/BELLMAN	At least college level, 21-25 y/o, with valid professional driver's license
174. MARKET CHANNEL COORDINATOR	Male, BS Agriculture (Animal Science or related course), assertive, pro-active, with valid professional driver's license, with pleasing personality, willing to be assigned anywhere in Bicol
175. DELIVERY DRIVER/HELPER	Male, physically fit, can read, write and perform basic math computation, with professional driver's license (1,2,3), good moral character
176. STOCK CLERKS	Male, not more than 25 y/o, 5'6" in height and able-body, at least high school graduate
177. SERVICE CREWS	Male/Female, 18-26 y/o, enthusiastic to deliver excellent customer service, with positive attitude, with at least 3 months working experience in fast food is an advantage
178. SERVICE CREW	Male/Female, 18-25 y/o, HS or college level, smart and with pleasing personality
179. SALES/UTILITY CLERKS & PROMODIZER	Male, 18-25 y/o, 5'6" in height, with pleasing personality, college level or college graduate, articulate and aggressive
180. WAITER	Preferably HRM graduate, hardworking, work with less supervision, good moral character
181. BARTENDER	Female, 20-25 y/o, graduate of 2-yr. HRM course, hardworking, with good moral character
182. KITCHEN HELPER	Preferably HRM graduate, with 6 months to 1 year related experience, good moral character
183. VAN DRIVERS/HELPERS	Male, 20-32 y/o, high school/college level/college graduate, with related work experience, with valid driver's license (1,2,3), flexible and hardworking, honest
184. DELIVERY DRIVER/HELPER	College level, not more than 30 y/o, with valid driver's license (1,2,3), reliable, honest, can work with less supervision
185. WAREHOUSE CHECKER	Male, 20-28 y/o, graduate of any course, willing to undergo training, flexible, willing to be assigned for night shift schedule
186. WAREHOUSE HELPER	Male, 18-25 y/o, high school graduate, willing to be train, with related working experience
187. UTILITY MERCHANDISER	Male, 18-25 y/o, high school graduate, 5'4" in ht., hardworking, flexible
188. COOK	Male, 25-30 y/o, with skills in cooking, with at least 1 yr. experience in cooking different kind of dishes, good moral character, a resident of Naga City
189. DELIVERY DRIVERS	Male, 25-35 y/o, at least H/S graduate, can drive 6-wheeler trucks, with valid driver's license (1,2,3), very familiar with Bicol areas
190. HOTEL STAFF / FRONT DESK CLERK, COOK	Female, single, not more than 35 y/o, industrious, w/ pleasing personality
191. PUMP ATTENDANT	Male/Female, not more than 25 y/o, at least High School graduate

192. PROFESSIONAL WELDER	Male, with experience in related field, hardworking, physically fit, with pleasing personality
193. MAINTENANCE CREW	Male, 22-28 y/o, with at least 1 yr. working experience, with knowledge in repairing A/C and Refrigerators, basic knowledge in electrical wiring, willing to be assigned anywhere in Bicol
194. PUMP ATTENDANT	Male, 19-28 y/o, single, High School graduate, flexible and hardworking, honest
195. DRIVER (URGENT)	Male, 21-35 y/o, college level, has 5 yrs. or more experience in driving, with valid driver's license rest. 1,2,3, with good moral character, resident of Naga City, or adjacent municipalities
196. BAGGER	Male, not more than 25 y/o, HS graduate, 5'5" in height, with pleasing personality
197. DRIVER STAFF	Male, 25-30 y/o, at least 2 nd yr. college, with valid driver's license (rest. 1-2-3), knows how to engine troubleshoots, with at least 3 yrs. driving experience, physically fit
198. DEPOT CLERK	Male/Female, 21-30 yrs. old, college graduate, service-oriented, computer literate, can handle multi-task and can work under pressure
199. TANKER (LORRY) DRIVER	Male, 25 y/o above, professional driver (license rest. 1,2,3) with at least 2 years experience as tanker driver, college level, physically fit, flexible and hardworking
200. STOCK CLERK	Male, HS graduate, not more than 25 y/o, physically fit, 5'5" in height, with plwasing personality
201. DRIVER	21-35 Y/O, college level, with or without experience, with valid driver's license (1,2,3), willing to be assigned in San Pablo City, Laguna
202. DELIVERY DRIVER/HELPER	Male, not more than 30 y/o, college level, with driving skills and valid driver' license rest. 1,2,3, with 2 yrs. experience in driving close- vans, willing to travel any place in Bicol
203. DRIVERS (25)	Not more than 35 y/o, with valid driver's license rest. 1,2,3, with experience in driving delivery vans & trucks, good moral character, willing to be assigned in any LCC branch
204. STATION SUPERVISOR	Female,single,21-28 y/o, college graduate preferably psychology graduate, working experience as HR Officer is an advantage, flexible, hardworking, fast learner
205. KEY ACCOUNT SPECIALIST/ BOOKING SALES MAN/ VAN SALES MAN (8)	Male, not more than 35 years old, college degree in any field related in consumer industry/FMCG covering any market segments, with driving skills & a holder of valid professional license/for van salesman with restriction code 1-2-3, willing to assign in any area in Bicol, good communication skills, highly motivated, physically fit, result oriented, pro-active, trustworthy

206. TEAM LEADER (3)	Male/female, not more than 30 y/o, at least college degree, with relevant experience in sales, with good supervisory, negotiation & communication skills, with valid license (RC 1-2)
207. FIELD SERVICE TECHNICIAN	Male, 21-30 y/o, Engineering graduate, hardworking and with good moral character, with related work experience
208. WAREHOUSE SUPERVISOR (1)	Male, not more than 35 y/o, at least college degree, at least 3 yrs experience in all areas of warehousing & stock mgt. , strong personality & leadership skills, good in oral & written communication
209. WAREHOUSE CREW (2)	Male, not more than 35 y/o, at least college degree, at least 1 yr experience in all areas of ware housing & stock mgt., hardworking
210. OPERATION MANAGER (1)	Male/Female, not more than 40 y/o, at least 3 yrs. Experience related in sales & distribution, good leadership skills, highly analytical & detail oriented, good in report detail & report preparation, proficient in MS Excel, MS Power point, MS Word, good in oral & written com., willing to be assign in any area in Bicol
211. DISTRIBUTOR SALES SUPERVISOR (2)	Male, not more than 40 y/o, graduate of any 4 yrs. Course, at least 4 yrs. Related course in a supervisory level, highly analytical & detail oriented, proficient in MS Excel, MS Power point, MS Word, , good in oral & written com. With driving skills (RC 12), willing to be assign in any area in Bicol
212. DISTRIBUTOR SALES PERSONNEL (2)	Male, not more than 30 y/o, graduate at any 4 yrs. Course, at least 1 yr experience in sales Customer Service oriented, good in oral & written com., With driving skills (RC 123), willing to be assign in any area in Bicol
213. ACCOUNTING STAFF (1)	Male/Female, not more than 30 y/o, BS accountancy graduate, good in oral & written com., customer service oriented, proficient in MS Excel, MS Power point, MS Word, willing to be assign in any area in Bicol
214. MERCHANDISER (7)	Male, not more than 25 y/o, graduate at any 4 yrs. Course, with related experience, customer service oriented, good in oral & written com., willing to be assign in any area in Bicol
215. SALES AGENT (10)	Female, 20-28 y/o, at least college level, with pleasing personality, customer service oriented
216. DELIVERY DRIVER/ HELPER (6)	Male not more than 30 y/o, at least college level (72 units), at least 2 yrs experience in driving aluminum van, with driving skills (RC 123) willing to be assigned in any area in Bicol

217. SALES TRAINEES	Male, 21-23 y/o, 5'6" in height, with sales & marketing experience, excellent in oral/written communications skills, computer literate, good interpersonal relations, knows how to drive 4-wheel vehicles and with valid prof. driver's license, willing to be assigned anywhere in South Luzon area
218. BRANCH COORDINATOR	Management, Accounting, Finance graduate, 24-28 y/o, above average computer literacy & communication skills, good personality, responsible, hardworking, can do field work, willing to be assign in any of the cities in the Phil., can start immediately after passing pre-requisite, tests and interviews
219. SERVICE ENGINEERS	Graduate of electronics & communication engineering, computer science engineering, 24-28 y/o, preferably male, above average computer literacy & communication skills, good personality, responsible, hardworking, can do field work, willing to be assign in any of the cities in the Phil., can start immediately after passing pre-requisite, tests and interviews
220. MARKETING MANAGER (2)	Female, graduate of any college degree, with pleasing personality, at least 2 yrs. Experience in sales, w/ good command of English
221. GENERAL MANAGER (1)	Female, w/ MBA degree, at least 3 yrs. experience
222. DISTRICT SALES MANAGER	College graduate of business related course, male/female, not more than 30 years old
223. SALES AGENTS (10)	College graduate of business related course, male/female, not more than 30 years old
224. WAREHOUSE PERSONNEL	College graduate of business related course, male/female, not more than 30 years old
225. FIELD SALES TRAINEE (10)	College graduate of business related course, male/female, not more than 30 years old
226. DELIVERY DRIVERS 5	Male, college level, valid driver license
227. MARKET DEVELOPMENT ASSISTANT	Female, preferably single, 21-27 yrs. old, graduate of 4 yrs. business related course, w/ experience in clerical works, honest and assertive, w/ good oral and written communication skills, flexible and computer literate, w/ pleasing personality

228. OFFICE STAFF/WAREHOUSEMAN	Male, 22-27 y/o, college level, computer literate, trustworthy, honest, with good moral character
229. PARALEGAL OFFICER	Female, not more than 30 yrs. old, a bachelor of law graduate, aggressive, highly analytical, detailed oriented, w/ wide knowledge of legal terms and topics, ability 2 work under pressure, meet deadlines w/ common sense and good judgment, w/ experience of preparing of legal documents, drafting of pleadings and motions, obtaining affidavit and assisting attorneys during trial, excellent in oral and written communication skills, highly flexible, computer literate, w/ pleasing personality
230. PRODUCTION ANALYST	Pursuing a bachelor degree in animal science, manufacturing ag bus., ag economics, business administration or any related field, leadership skills, problem solving skills, demonstrated ability to meet deadlines, effective written and verbal communication skills
231. SALES REPRESENTATIVE	Male, 21-35 years old, preferably a graduate of any 4 yrs. business course, honest and assertive w/ good communication and selling skills, flexible and computer literate, sales work experience is an advantage, has a positive outlook in life, w/ valid professional drivers license
232. BOOKKEEPER	Accounting graduate, preferably w/ experience in bookkeeping and people handling, w/ good oral and written communication skills, 24-28 yrs. old, male or female
233. MANPOWER ADMINISTRATOR	Accounting graduate, preferably w/ experience in bookkeeping and people handling, w/ good oral and written communication skills, 24-28 yrs. old, male or female
234. SALES LOGISTICS COORDINATOR	Male, 21-25 y/o, BS Electrical/Civil/Industrial/Electronics & Comm./Electrical Engineering graduate, excellent in oral/written communication skills, good interpersonal relationship, computer literate, with prof. driver's license, willing to be assigned in South Luzon areas
235. LOGISTICS ASSISTANT	Male, 21-25 y/o, graduate of any Engineering course, or Business related course, excellent in oral/written communication skills, good interpersonal relationship, proficient in Microsoft office application, with valid prof. driver's license, willing to be assigned anywhere in South Luzon Areas
236. SECRETARY	Female, 21-25 y/o, graduate of any Business related course (BSBA/BSC), excellent in oral/written communication skills, good interpersonal relationships, proficient in Microsoft office application, willing to be assigned anywhere in South Luzon areas, with pleasing personality

237. SALES INFORMATION ASST.	Male/Female, 21-25 y/o, BSBA/BS Commerce or any related course, excellent in oral/written communication skills, good interpersonal relations, computer literate (Microsoft Word/Excel), willing to be assigned anywhere in South Luzon area
238. TECHNICIAN	Male, graduate of Automotive Course, with 1-2 years related working experience, highly motivated
239. JOB CONTROLLER	Male, 26-35 y/o, graduate of Mech. Engineering course, with 3-5 years related working experience, reliable
240. SERVICE ADVISER	Male, graduate of 4-yr. Automotive course, with 1-2 years related working experience, with supervisory skills, highly motivated
241. SALES STAFF	Male/Female, 19-25 y/o, college level of any 4-year course, independent, hardworking, work with less supervision, willing to learn
242. DRIVER	Male, 25-35 y/o, college level of any 4-year course, with valid prof. driver's license, with 5 years experience as prof. driver, with basic troubleshooting know-how, with TESDA auto-mech. Certificate an advantage, work with less supervision
243. DUMPTRUCK DRIVERS (5)/10-WHEELER DRIVER (10-15)/GRADER OPERATOR (6)	Male, 22-40 years old, with valid driver's license (1,2,3,4), with 1 year working experience, honest, hardworking, self-motivated
244. BOOKKEEPER (2)	Male/Female, 23-35 y/o, B.S. Accountancy graduate, with at least 1 year related working experience
245. KITCHEN HELPER	Male/Female, 18-25 y/o, High School graduate, with 2 years related work experience, good moral character
246. MANAGEMENT TRAINEES	Male/Female, not more than 30 y/o, graduate of any collegiate course, good oral/communication skills, strong leadership & motivational skills, with initiative, fresh graduates may apply
247. SECURITY GUARD	Male, college level, 23-30 y/o, with at least 2 years experience, willing to work on shifting schedule
248. COOK	Male, 25-35 y/o, at least H/S graduate, hardworking, good moral character, with 2 years experience

249. PANTRY GIRL	Single, 18-25 y/o, High School graduate, with pleasing personality, good moral character, with 1 year working experience, hardworking
250. TEN- WHEELER DRIVER (4)/ TRAILER DRIVER (2)	Male, at least High School graduate, with valid driver's license rest. 1,2,3, with 2 years related experience
251. WAITER	Single, 20-30 y/o, High School graduate or college level, with pleasing personality, good moral character, with 1 year related experience
252. ACCOUNTS RECEIVABLE CLERK	Female, single, not over 35 y/o, BS Accountancy graduate, with or without experience, computer literate, work with less supervision, honest, with pleasing personality
253. VAN SALESMEN (for Albay, Sorsogon, Cam. Sur/Norte)	Male, not more than 30 y/o, college graduate, good oral/communications skills, honest, hardworking, preferably knows how to drive, fresh grads may apply
254. SALES OFFICERS (15)	Male/Female, 18-35 y/o, college graduate or college level, with/without experience, confident and very persistent, positive mental attitude, enthusiastic
255. TELEMARKETING OFFICERS (30)	Male/Female, 18-35 y/o, at least college level, with positive mental attitude, confident and very persistent
256. CASHIER (3)	Female, 21-25 y/o, graduate of HRM or related course, customer service-oriented, computer literate, ready to work at varied hours/days and even on weekends, experience in cashiering an advantage
257. DINING CREW (10)	Male, with High School diploma, 5'4" in height, customer service-oriented, willing to work overtime, related work experience is an advantage
258. DISHWASHER (4)	Male, with High School diploma, with basic sanitary knowledge, previous work-related experience an advantage
259. SERVICE CREW (20)	Male/Female, 18-25 y/o, High School graduate, single, of good moral character
260. PROPERTY SPECIALIST	Male/Female, 21-35 y/o, graduate of business related course, has operating knowledge in storekeeping & conducting inventory of office equipments

261. COLLEGE DEAN	Master's degree in Computer Engineering, I.T., Computer Science or related studies, doctorate degree an advantage, with 5 years related experience (3 yrs. of which as a full time Instructor) with at least 30 hours relevant training in Academe, with excellent pedagogical, managerial, & communication skills, not more than 55 years old
262. INSTRUCTOR/PROFESSOR	Male/Female, not more than 50 y/o, graduate of BS Computer Science, BS Info. Tech., BS Comp. Engineering or licensed ECE, AB English, BSED-English, Filipino, P.E., PEHM, & Chemistry subjects, with Master's units an advantage, with teaching experience, proficient in oral & written communication skills, w/ interpersonal skills
263. COMPUTER TECHNICIAN	Male, 21-25 y/o, college graduate, with related work experience, hardworking, honest
264. GRAPHIC ARTIST	Male/Female, 21-25 y/o, at least 2 nd Year college, with related work experience, honest, hardworking
265. OFFICE ASSISTANT (URGENT)	Female, 21-28 y/o, graduate of Accountancy, Marketing or any business course, efficient, with work experience from a sales company, honest, hardworking, can work with less supervision, computer literate, good in oral/written communication, a resident of Naga City
266. DEPARTMENT HEAD	Male/Female, college graduate, with at least 1 year related work experience in retail/general job role, supervision and or management, good communication/leadership skills, customer focus, analytical, organization & planning skills, computer literate
267. SIGN SHOP ARTIST	Male/Female, graduate of Fine Arts & Design, Interior Design or other related course, with at least 1 year experience in a service-oriented company, willing to work on extended time, with computer skills in Corel drawing and Photoshop, etc.,
268. OFFICE STAFF	Female, single, 20-25 years old, graduate of any business course, can work under pressure, good moral character, fast learner, hardworking, honest