

NOTE: NAMES OF COMPANIES ARE WITHHELD FOR THE FOLLOWING REASONS:

1. To encourage clients to avail of Metro PESO's referral services by matching clients' qualification vis-a-vis existing Job Vacancies.
2. To keep track of clients' availing our services.
3. Some companies require us to pre-screen applicants' qualifications before referral to them. (please follow our Guide for Applicants stated below.)

LOCAL EMPLOYMENT REFERRAL (FOR APPLICANTS)

Metro PESO provides employment assistance to job seekers through referral. Career guidance and counseling is also offered to assist the applicants in going about the recruitment process in different companies. The office offers interview tips and guides on writing resume or application letters, among others. It also assists clients in choosing the position/job that will match their abilities and interests.

REQUIREMENTS:

1. Curriculum Vitae/Resume with 2" x 2" picture
2. Transcript of Records or graduation certificate (Form 138, for high school graduates)
3. NBI Clearance (valid for 1 year) or Police Clearance (valid for 6 months) or Barangay Clearance
4. Extra picture, preferably 1" x 1"
5. Training Certificates, if available
6. Employment Certificate, if available.

FOLLOW THESE STEPS:

1. **SUBMIT REQUIREMENTS**
(Applicant submits the above requirements to the Community Employment Center staff.)
2. **FILL-UP SKILLS REGISTRY FORM** (Applicant fill up the Skills Registry Form in a clear, legible manner. Make sure to indicate a contact number. If applicant does not have a telephone, provide a contact number and name of the person who can accept the call for you.)
3. **JOB OPPORTUNITIES BULLETIN SERIES (JOBS)** - Applicant chooses 1 or 2 positions from the Job Opportunities Bulletin Series (JOBS), a list of current vacancies are posted on the CEC bulletin board. New vacancies are also posted in this site every Monday.
4. **ONE-ON-ONE INTERVIEW** (Applicant undergoes an interview with a Metro PESO CEC Staff. Career Counseling is also available.)
5. **ISSUANCE OF REFERRAL LETTER** (Applicant waits for the referral letter(s). While waiting, the applicant can read the Employability Enhancement articles posted on the CEC bulletin board, to help him in job hunting.)
6. **APPLICATION WITH THE EMPLOYER** (Applicant proceeds to the company he/she is referred to. Applicant attaches the referral letter to his curriculum vitae and other documents. One set of documents is required per referral. Applicant will need to follow-up his application.)
7. **SUCCEEDING REFERRALS** (Applicant must remember his application number (written on the upper corner of the data card) and the date of submission of requirements. This information is needed for the applicant's next referral. During the succeeding referrals, applicant fills up a Referral Form and undergoes another interview with a CEC Employment Officer.)
8. **RENEWAL OF APPLICANT'S SKILLS REGISTRY** (Applicant may renew his data after 6 months, if he still wants to avail of the referral service. A new set of requirements is required.)
9. **UPDATING OF JOB VACANCIES** (The list of Job Vacancies is updated every Monday.
Applicant may come back on the next Monday to request for another referral letter. An applicant must follow up his/her previous application(s) before requesting for another referral from Metro PESO.)

JANUARY 02 - JANUARY 06, 2012

JOB OPPORTUNITIES BULLETIN SERIES

| VACANCIES/POSITIONS | QUALIFICATIONS/REQUIREMENTS |
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| 1. LICENSED PHARMACIST | Male//Female, not more than 38 y/o, with valid license |
| 2. PHARMACIST | Female, with valid license, trustworthy, not over 40 yrs. old |
| 3. ADMISSION ASSISTANT | Male/Female, 21-30 y/o, graduate of BSBA-Marketing, Management or any related field, special skill in Marketing is an advantage, proficient in oral/written communication with good interpersonal skills |
| 4. DEAN OF ACADEMICS | Male/Female, less than 55 y/o, graduate of BS Information Tech. or BS Computer Science, with at least 18 units or its equivalent M.I.S.T./M.I.T. from a highly reputable University, with 5 yrs. experience where 3 yrs. as full time instructor, with at least 30 hrs. relevant training in the academe, with pedagogical, managerial, leadership, oral/written communications skills |
| 5. SALES SUPERVISOR | Male, not more than 30 y/o, graduate of any business course, with 1-2 years experience in FMCG company, with background in sales/marketing, possess high analytical & comprehension skills, with valid driver's license (RC 1,2,3), team player with strong command of leadership |
| 6. DISTRIBUTOR CHIEF ACCOUNTANT | Female, not over 35 y/o, a CPA or not but with at least 4 years experience in Financial accounting works, Computer literate, with excellent leadership ability, can work with less supervision, honest, assertive, pro-active, willing to be assigned anywhere in Bicol |
| 7. MARKETING POSITION | Male/Female, graduate of any business course with good academic performance, excellent in oral communication & interpersonal skills, with good marketing strategies |
| 8. PROPERTY MANAGER | Male/Female, graduate of BS Management, Accountancy or Engineering course, 5 years related work experience, with background in property management, results oriented, excellent leadership & communication skills, analytical |
| 9. HR SUPERVISOR | Female, Psychology, Behavioral Science or Human Resource Management graduate, with 2-3 years supervisory experience, with in-depth knowledge & skills in all facets of human relationship, good oral/written communication skills |
| 10. BUSINESS DEVELOPMENT MANAGER | Male/Female, graduate of bachelors degree preferably business courses, with 3-5 years related work experience, with exceptional sales & marketing skills, with ability to manage top level accounts and clients |

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| 11. CIVIL ENGINEER | Male/Female, 26 y/o above, 1 or 2 yrs work related experience, board passer, knows how to drive & with valid driver's license, willing to work overtime |
| 12. ACCOUNTING SUPERVISOR | Female, Accountancy graduate or CPA passer an advantage, with 3 years professional level supervisory experience in accounting or auditing keen on details & results driven, computer litwerate |
| 13. ACCOUNT OFFICER | Male, Single, 19-25 y/o, graduate of any business course, can drive a motorcycle, with valid driver's license, willing to be assigned anywhere in Bicol |
| 14. SALES ENGINEER/KEY ACCOUNT EXECUTIVE | Male/Female, graduate of BS Civil/Mechanical/Electrical Engineering , Marketing or any business course, minimum of 2 years related work experience, fresh graduates may apply, experience in non-traditional advertising, selling cars & real estate will be an advantage, smart & with pleasing personality excellent in communication & presentation skills |
| 15. MANAGEMENT TRAINEE | Male/Female, 25-35 y/o, graduate of BS Entomology, with at least 2 years work experience, can work under pressure and less supervision, people-oriented, willing to be assigned in Mandaluyong office |
| 16. SSU TECHNICIAN | Male, Mechanical Engineering graduate,25-30 y/o, with related working experience, with background in R/AC system, hardworking |
| 17. SALES COORDINATOR | Male/Female, graduate of any college course, with at least 1 year related work experience, computer literate, good in oral/written communication skills, eager to learn |
| 18. ACCOUNTS (PAYABLE)OFFICER SPECIALIST | Male/Female, Accounting graduate, with at least 1 year related work experience, good moral character, with initiative, good in oral/written communication |
| 19. SALES/MARKETING ASSISTANT | Male/Female, graduate of Marketing/Communications/Business Administration, with experience in sales & marketing, service-oriented, good communication skill, with pleasing personality, trustworthy |
| 20. OPERATIONS MANAGER | Male, not over 40 y/o, graduate of any college course, with at least 2 years managerial or 3 yrs. supervisory experience, with sales experience in Key Accounts or other related services |
| 21. SALES PERSON (Van/DSP) | Male, not over 35 y/o, graduate of any business course, with at least 1 year related work experience, with valid driver's license rest. 1,2,3, for Ex-truck DSP, honest, with good customer relations, excellent oral communications & negotiation skills |
| 22. ACCOUNTING STAFF | Female, not over 35 y/o, BS Accountancy graduate or related course, computer literate, good analytical skills, with related work experience, can work with less supervision |
| 23. SALESMAN/ACCOUNT EXECUTIVE | Male, graduate of business course or with Engineering background, with 3 years related working experience, knows how to drive, with |

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| | valid driver's license, work with less supervision |
| 24. PART-TIME/FULL TIME TUTOR | Male/Female, graduate of BS Physics, Chemistry or Mathematics, fresh graduates or licensed teachers may apply |
| 25. ADVERTISING SALES EXECUTIVE | M/F, graduate of Marketing Management or related course, with at least 1 year working experience in creative & media service accounts, Sales Advertising experience is an advantage, knowledgeable in promotions & sales strategies |
| 26. SALES & MARKETING MANAGER | M/F, graduate of any business course, knowledgeable of the principle & methods of promotions, selling of products and/or services w/c includes marketing strategy& tactics, customer and personal service oriented, experience in Administration & Management is a must |
| 27. KEY ACCOUNT EXECUTIVE | Female, graduate of any business course, work independently & coordinate well with the Team, excellent in oral & written communication skills esp. in negotiations & product presentations, plan strategically & execute ad sales program from start to completion, with pleasing personality, smart, w/ winning looks |
| 28. MARKETING ASSOCIATE | Male/Female, graduate of Marketing course or business related course, with real estate marketing experience preferably, highly trainable, fresh graduate may apply, a team player & with strong interpersonal relationship skills, good in written/oral communication skills, persistent |
| 29. ACCOUNTING CLERK | Female, 26-30 y/o, preferably graduate of Accountancy or related course, with working experience, good communication skills, trustworthy, with pleasing personality |
| 30. AUDITOR | Male/Female, not more than 30 y/o, graduate of business courses, related work experience is an advantage, good in oral/written communication skills, computer literate, keen to details, team-player, result oriented, fresh graduate may apply |
| 31. ACCOUNTING CLERK | M/F, 25-28 y/o, graduate of any business course with 1 – 2 years related work experience, computer literate, good moral character, hardworking and reliable |
| 32. MARKETING STAFF | Male/Female, 25-30 y/o, BSBA or Mass Com. Graduate, excellent in oral/written communication skills, self-motivated, good interpersonal skills, experience is an advantage |
| 33. MARKETING ASSISTANT (2) | Male/Female, not more than 35 y/o, college graduate, with marketing experience, computer literate, willing to do fieldwork |
| 34. ACCOUNTING STAFF | Male/Female, 20-35 y/o, graduate of Accountancy or related business courses, excellent in oral/written communications skills, with at least 1 year accounting/bookkeeping works experience, computer literate, trainable, trustworthy |
| 35. ACCOUNTING STAFF | Female, 20 y/o Above, BS Accountancy graduate or any business course, computer literate |

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| 36. ACCOUNTING STAFF | Female, not more than 30 y/o, BS Accountancy graduate, computer literate, can work with less supervision, can handle work pressure, good moral character, honest & flexible, fresh graduate may apply |
| 37. PRODUCTION PERSONNEL | Male, 21-30 y/o, graduate of any engineering course, good in both oral & written communication skills, computer literate, open to graduates of a reputable school & belongs to 20% of the graduating class, experience in food manufacturing plant is an advantage |
| 38. MECHANICAL ENGINEER | Male, 25-30 y/o, BSME graduate, with or without experience, hardworking, trustworthy, can work with less supervision, trainable |
| 39. ACCOUNT EXECUTIVE | Male/Female, not more than 30 y/o, college graduate with accounting know-how, computer literate, sales or marketing experience an advantage, excellent in oral/written communication skills, good moral character, a resident of Camarines Sur or Cam. Norte, willing to be trained |
| 40. ACCOUNT OFFICER | Male, single, not more than 30 y/o, graduate of any business course, with valid driver's license, knows how to drive a motorcycle, preferably resident of Pili, CS |
| 41. ACCOUNTING STAFF | Female, 21-28 y/o, single, BS Accounting graduate from a reputable school, with at least 1 yr. experience in related field, hardworking |
| 42. ACCOUNTING STAFF | Female, 21-25 y/o, preferably graduate of BS Accountancy, good in oral/written communication skills, with pleasing personality, goal oriented, can handle work pressure, honest/trustworthy, computer literate, can work with less supervision |
| 43. ACCOUNTING STAFF | Male/Female, 20-35 y/o, BS Accountancy graduate, related work experience is a plus, willing to be assigned in Sorsogon, Catanduanes, Masbate, Daet and Samar |
| 44. STORE ADMIN. ASSISTANT | Female, 25-28 y/o, graduate of BS Accountancy or related course, w/ at least 1 year related experience, supervisory experience an advantage, good in oral/written communication skills, good moral character |
| 45. C.I./COLLECTOR | Male, 24-30 y/o, graduate of any business course, excellent in oral and written communication, 5'4" in height, with good moral character, well-groomed, honest and hardworking, relevant experience is an advantage |
| 46. FULL-TIME CASHIER (3) | Female, 20-28 y/o, 5'2" in height, at least college level, with pleasing personality, good communication skill, with or w/o experience, customer- service oriented |
| 47. CASHIER | Female, single 22-28 y/o, graduate of any business course, with at least 1 year work experience, with pleasing personality, preferably a resident of Pili, Cam. Sur |
| 48. CASHIER | Female, not more than 25 y/o, college level, 5'3" in height, with pleasing personality |

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| 49. CASHIER | Female, single, 22-28 y/o, at least college level, flexible and hardworking, fast learner |
| 50. CASHIER | Female, single, not more than 35 y/o, preferably Accountancy graduate or any related course, with or without experience, computer literate, can work under pressure with less supervision, honest, with pleasing personality |
| 51. MARKET DEVELOPMENT TECHNICIAN | Male, BS Agriculture graduate, dynamic, pro-active, can handle problem solving situation, with valid professional driver's license, willing to be assigned anywhere in the Philippines |
| 52. (10) DISTRIBUTOR SALES PERSON | Male, not over 35 y/o, graduate of business related course, with sales experience particularly in consumers products, can drive and with valid driver's license rest. 1,2,3, team-player, can work under pressure and in less supervision, willing to be assigned in Cam. Norte area, fresh graduate are welcome to apply |
| 53. ENCODER | M/F, graduate of any business course, not more than 30 years old, single, with or without experience, hardworking, work with less supervision |
| 54. AIRCON TECHNICIANS | Male, 20-30 y/o, graduate of Refrigeration and Air Conditioning Technology or equivalent courses, with at least 1 year related experience, with NC II Certificate, fresh graduates may apply |
| 55. MARKETING MANAGER/OFFICER | Female, graduate of any 4-yr. college course, preferably Marketing, with 1-2 yrs. experience in advertising and solid marketing exp., computer literate, highly assertive, can implement creative ideas, flexible, honest |
| 56. WAREHOUSE SUPERVISOR | Male, 25-30 y/o, graduate of any degree course, with at least 1 yr. supervisory experience in warehouse operations, trustworthy, can strictly enforced established warehousing procedures |
| 57. SENIOR SALESMAN | Not more than 35 years old, graduate of any business related course, with at least 2 years sales experience, handling consumer products, computer literate, with valid driver's license (1,2,3) work with less supervision, honest |
| 58. ADMINISTRATION OFFICER | Male, not more than 35 y/o, BS Electrical/Mechanical or any business related course graduate, with knowledge in building administration covering maintenance, housekeeping and security, team-player, can supervise people smoothly |
| 59. SALESMAN | Graduate of any 4-year college course, not more than 35 y/o, with or without experience, with valid driver's license rest. 1-2-3, hardworking, work with less supervision |
| 60. CUSTOMER RELATIONS COORDINATOR | Female, 22-26 y/o, BS Accountancy graduate or any business related course, computer literate, with pleasing personality, willing to be assigned within Bicol Area. |
| 61. SALES AGENT (For Bicol Area) | Male, 21-40 y/o, single, graduate of any business related course, with sales experience an advantage, with valid driver's license, |

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| | hardworking |
| 62. SALES REPRESENTATIVE | Male/female, graduate of any business related degree course, sales-oriented, with work experience, computer literate, can work with less supervision, proficient in oral/written communication, honest, preferably resident of Naga City |
| 63. SALES REPRESENTATIVE | Male, 22-30 y/o, college graduate preferably business course, good interpersonal skills, honest, with good moral character, with pleasing personality |
| 64. SALES AGENT | Male/Female, graduate of any four- year course, has Sales related experience |
| 65. TECHNICAL SUPPORT ENGINEER | Male, 20-35 y/o, graduate of BSCE/Architecture (undergrad may also apply), must know how to use AUTOCAD/MS Office applications, working experience in construction an advantage, good communication skills, willing to be assigned in Sorsogon, Catanduanes, Masbate, Naga, Daet and Samar |
| 66. TREASURY ASSISTANT | Female, not over 25 y/o, college graduate of any course, honest, intelligent, willing to work long hours in a fast-paced environment |
| 67. SALES ENGINEER | Male/Female, 20-35 y/o, graduate of Commerce/Civil Engineering /Architect, with sales experience & with existing business contacts, able to formulate & execute sales strategy and programs, willing to work in Sorsogon, Catanduanes, Naga, Masbate, Daet & Samar |
| 68. SALES ENGINEER | Male/Female, single, not more than 35 yrs. old, BSCE/BS Arch. or any related courses graduate, with pleasing personality, computer literate |
| 69. SALES ENGINEER | Male/Female, 21-28 y/o, graduate of BSEE, BSECE, BSCoE, BSCS, or BSIT and related courses, good in oral & written communication skills, with keen interest in marketing, willing to do fieldwork, can work under pressure with minimum supervision |
| 70. SALES COORDINATOR | Male, not above 35 y/o, graduate of any business related course, with at least one year sales experience, computer literate, professional and skilled driver (rest. 1,2,3), work under less supervision, good moral character, honest, assertive & pro-active |
| 71. MANAGEMENT TRAINEE (3) | M/F, 20-28 y/o, 5'4" ht. for male, 5'2" ht. for female, with pleasing personality, computer literate, college graduate/college level, aggressive and creative in sales conceptualization, good communication skill, customer service -oriented |
| 72. JR. SALESMAN | Male, 24-30 y/o, graduate of business related course, with background in sales & marketing, with driving skills, can work with less supervision, with good moral character, honest, assertive, pro-active |
| 73. SALES & MARKETING ASSISTANT | Male, 22-27 y/o, graduate of any business course (preferably Marketing), with prof. driver's license (1 & 2), good communication |

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| | skills, flexible, with related sales experience, with pleasing personality, willing to be trained |
| 74. SALESMAN | College graduate, between 21-30 y/o, with driving skills and valid license (1,2,3), good moral character |
| 75. ELECTRICIAN | Male, 25-30 y/o, with or without experience, graduate of electrical course or related vocational course |
| 76. JR. SALESMAN | Male, not more than 27 y/o, graduate of any four year course, with sales experience is an advantage, can drive 4-6 wheelers, with valid driver's license (1,2,3), with pleasing personality |
| 77. SERVICE ENGINEER | Male, BSECE, BSEE, BSCoE, Electronics Tech. Voc. Graduate with adequate electronic, mechanical, & computer background, willing to do field work, a resident of Cam. Sur |
| 78. SERVICE ENGINEERS | Male, 24-28 y/o, graduates of Electronics & Communications Engineering or Computer Science Engineering, above average computer literacy and communication skills, with good personality, can do fieldwork, willing to be assigned in any of the key Cities of the Philippines, willing to start immediately if qualified. |
| 79. SALES SUPERVISOR | Male, not over 35 y/o, graduate of any 4-yr. business course, experience in sales and supervisory works an advantage, willing to be assigned anywhere in Bicol, with driving skill and valid driver's license (1,2,3), work with less supervision |
| 80. SOLUTIONS CONSULTANT | Male/Female, 24-29 y/o, graduate of any 4-year business course, computer science & related course, computer literate, above average communications skills, good personality, responsible, can do fieldwork, willing to start immediately if hired, willing to be assigned either in Naga City or Legaspi |
| 81. SALES COUNSELOR (commission basis) | Male/female, 18 and above, college graduate, preferably business course e.g. marketing |
| 82. MANAGEMENT TRAINEE | Male/Female, not more than 30 years old, college graduate of any course, good communication skill, with high degree of initiative and leadership, computer literate |
| 83. INVENTORY CONTROL STAFF (4) | M/F, 20-28 y/o, 5'4" – male, 5'2"- female, with pleasing personality, graduate of college or college level, aggressive and creative, good communication skill, customer service-oriented |
| 84. RETAIL SALES COORDINATOR (6) | M/F, 20-28 y/o, college graduate or college level, 5'4" ht.-male, 5'2" ht.-female, with pleasing personality, aggressive & creative, good communication skill, customer service-oriented |
| 85. DISTRIBUTOR SALES PERSONNEL | Male, not more than 30 y/o, graduate of any 4-year course, with 1 year experience in sales, with driving skills (rest. 1,2,3), willing to be assigned in any area in Bicol, computer literate |
| 86. MANAGEMENT TRAINEE | M/F, college graduate of any business course, customer-oriented, willing to work on shifting schedule, willing to undergo training, with at least 1 year experience in store operations of a Quick Service |

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| | Restaurant/company |
| 87. MERCHANDISING CLERK | Female, 22-26 y/o, graduate of any business course, customer service oriented, proficient in computer applications, hardworking |
| 88. MERCHANDIZER/CASHIER | Female, single, 21-30 y/o, college level or college graduate, flexible, hardworking, fast learner |
| 89. SALES ENGINEER | Male, 20-26 y/o, graduate of BS C. E., Industrial Engineering, or any related course, with sales and marketing experience, willing to be assigned in Partido-Rinconada areas, Albay, Cam. Sur or Cam. Norte, with good moral character |
| 90. OFFICE STAFF | Female, single, 26-28 y/o, Commerce graduate or any business related course, with at least 1 year work experience, Nursing graduate are welcome to apply, willing to work on extended hours, honest/hardworking |
| 91. MERCHANDIZER | Male, not more than 25 y/o, graduate of any 4-year course, with related experience, willing to be assigned in any area in Bicol, hardworking |
| 92. MANAGEMENT TRAINEE | Male/Female, 25-30 y/o, graduate of any 4-yr. business course, w/ at least 1 year supervisory experience in retail operation or related business, with pleasing personality, willing to be assigned anywhere in the company branches in Luzon, Visayas, and Mindanao |
| 93. ACCOUNTING CLERK | Male, graduate of any business course, BS Accountancy preferred, not more than 28 y/o, single or married, willing to be assigned anywhere in Bicol area |
| 94. MEDICAL TRANSCRIPTIONIST | Male/Female, not more 30 y/o, graduate of MT course or a Finishing Course in Medical Transcription or any allied medical course-Nursing, PT, Occupational Therapy, Med. Tech., Psychology, Biology or any allied health courses, non-practicing medical doctors, or undergraduates of Medicine proper. Must be willing to undergo training and be assigned to any shift, computer proficient and can type fast |
| 95. SALESMAN/DRIVER | Not more than 35 y/o, college graduate, experience in sales and marketing is an advantage, with valid driver's license(1,2,3) computer literate |
| 96. SALES AGENT | Male/Female, college level, with sales experience, aggressive, reliable, hardworking, work with less supervision |
| 97. SALES CONSULTANT | Male/Female, graduate of any college degree, customer service oriented |
| 98. I.T. HELP DESK | Male/Female, single, not over 28 y/o, graduate of any IT related course, with basic knowledge in computer troubleshooting (LAN), can communicate well in all levels of the organization, willing to be assigned anywhere in Bicol |
| 99. PROMODIZER | Female, single, 20-25 y/o, with pleasing personality, at least high school graduate, with experience in sales |

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| 100.SALES REPRESENTATIVE | Male, 21-28 y/o, college graduate or college level, with sales experience, honest, assertive, good in oral/written communication skills, computer literate, with valid professional driver's license |
| 101.GRAPHIC ARTIST | Male/Female, 21-25 years old, with knowledge on Adobe PhotoShop & other applications, goal oriented & can work under pressure with less supervision |
| 102.CASHIER | Female, 18-25 y/o, college graduate/college level, with at least 6 months experience in related field, with pleasing personality |
| 103. STOCK CLERK/SALES CLERK (20) | Female, not over 25 y/o, college graduate or college level, intelligent, honest, trustworthy, good communication skill, can work under pressure |
| 104.SALES REPRESENTATIVES | Male/Female, not more than 40 y/o, college graduate, single, with valid driver's license, willing to be assigned in South Luzon, hardworking, flexible |
| 105.SR./ JR. VAN SALESMAN | Must be a college graduate, with valid driver's license (1,2,3), single, not over 40 yrs. old |
| 106.OFFICE CLERK/SALES CLERK | Female, 21-but not more than 25 y/o, college graduate of any course, with working experience in related field, computer literate |
| 107.ACCOUNTING STAFF | Female, 25-28 y/o, single, graduate of business course preferably Accountancy, computer literate, experience in accounting work an advantage, with pleasing personality, a resident of Naga City and suburbs |
| 108. SALES UTILITY CLERK | Male, not more than 25 y/o, college level, 5'5" in height, with selling experience, with pleasing personality |
| 109. MARKETING OFFICER | Male/Female, not more than 35 y/o, graduate of any business course, with at least 2-3 years supervisory experience in retail industry, with concentration in visual merchandising and category management, willing to travel to any SSDI branches in Bicol, with excellent oral and written communication skills, computer literate |
| 110. MARKETING ASSOCIATE | Male/Female, college graduate, can be a fresh graduate, with real estate marketing experience preferably, highly trainable, possesses strong interpersonal relationship skills, good in oral/written communication, team player |
| 111. RECEPTIONIST | Female, 22-28 y/o, single, graduate of any business course, with pleasing personality, preferably resident of Pili, Cam. Sur |
| 112. STORE ASSISTANT SUPERVISOR | Male/Female, 22-27 y/o, graduate of any business related course, with at least 1 year related work experience, with good leadership and communication skills |
| 113. CREDIT CONSULTANTS | Male/Female, 21-30 y/o, knows how to drive a motorcycle with valid driver's license, good in oral and written communication, willing to be assigned anywhere in Bicol, excellent in customer service |
| 114. TUTORIAL TEACHER | Female, not more than 35 y/o, BEED graduate- Math, English, experience is an advantage, fresh graduate may apply |

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| 115. MARKETING ASSOCIATE | Male/Female, 21-25 y/o, graduate of Marketing Management/Communication, with pleasing personality, and good communication skill, customer service-oriented, with high confidence level |
| 116. SALESMAN (15) | 20-28 y/o, college graduate or college level, 5'4" ht. – male, 5'2" ht. – female, good communication skill, aggressive and creative, with pleasing personality, customer service-oriented |
| 117. VAN SALESMAN | Male, not more than 30 yrs. old, college graduate, good communication skill, hard working, honest, a professional driver with license rest. 1,2,3 |
| 118. DRIVER/SALESMAN (BOOKING) | Male, college level/college graduate, with experience in retail trade, experience is an advantage, with valid professional driver's license (1-2), reliable, honest, know how to drive a motorcycle |
| 119. SALESMAN/SATURATOR | Male, not more than 35 y/o, college level, with experience in sales, knows how to drive, with valid driver's license (1,2,3), of good moral character |
| 120. STORE HEADS/MANAGERS | Male/Female, college graduate of any business-related course, not over 40 y/o, single, with at least 1 yr. managerial experience, willing to be assigned anywhere in Bicol |
| 121. MERCHANDIZER | Male, not more than 28 y/o, college level, single or married, with or without experience, willing to be assigned anywhere in Bicol |
| 122. STORE CLERK | Female, 18-25 y/o, with pleasing personality, college level, resident of Pili or Naga City, experience in sales is an advantage but not necessary |
| 123. ACCOUNT EXECUTIVE | Male/Female, not more than 30 y/o, college graduate, experience in sales & marketing is an advantage, computer literate, excellent in oral/written communication skills, trainable, willing to do field work, resident of Naga City, Cam. Sur or Norte |
| 124. CASHIER | Female, 21-25 y/o, graduate of any 4-yr. course or college level, 5'2" ht., proficient in computation, high level of confidence, with pleasing personality, customer-focused |
| 125. CASHIER (20) | Female, not over 25 y/o, college graduate/college level, with pleasing personality, computer literate, focused and detail-oriented, willing to work under pressure in support of sales operations |
| 126. CASHIER | Female, not more than 25 y/o, college graduate of any course, articulate, with pleasing personality, with related work experience |
| 127. CUSTOMER SERVICE ASSISTANT | Male/Female, not over 25 y/o, 5'7" in ht. for male, 5'4" for female, graduate of any college course, good communication skills, honest, patient, customer service oriented |
| 128. CUSTOMER SERVICE PERSONNEL | Female, single, not more than 26 y/o, good interpersonal relationship skill, dynamic |

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| 129. CUSTOMER SERVICE REPRESENTATIVE | Female, not more than 25 y/o, college graduate with computer skills, excellent communication skills, with sales/customer service experience |
| 130. DISTRIBUTION SALES PERSONNEL | Male, not more than 30 y/o, college graduate, with driver's license (1,2,3), with at least 1 yr. sales experience, customer service oriented, good in oral and written communication, willing to be assigned anywhere in Bicol |
| 131. ACCOUNTING SUPERVISOR | Female, not more than 35 y/o, college graduate of B.S. Accountancy, at least 2 yrs. related experience, highly analytical, computer literate (MS Excel, Word, PowerPoint), good in oral/written communication |
| 132. JR. SALESMAN | Male, not more than 28 y/o, with prof. driver's license (1,2,3), college level |
| 133. BOOKING SALESMAN | Male, 21 y/o above, graduate of any degree course, with customer relations skills, knows how to drive a motorcycle, with pleasing personality, willing to be assigned in any parts of Bicol |
| 134. KEY ACCOUNTS/VAN SALESMAN | Male, not over 35 y/o, college graduate of any business course, with at least 1 yr. experience in key accounts, with valid driver's license (1,2,3), ex-Truck DSP an advantage, honest, disciplined, good in oral/written communication, computer literate |
| 135. MANAGEMENT TRAINEES | Male/female, 23-28 y/o, single, graduate of any college 4-yr. course, good in oral and written communication, with good leadership, flexible and with good interpersonal relations |
| 136. KEY ACCOUNT SPECIALIST | Male, 25-35 y/o, graduate of any business course, with 3-5 years experience in handling key accounts, computer literate, preferably with driving skills and valid driver's license (1,2,3), honest, assertive, proactive, excellent in written/oral communication skills, willing to be assigned in any area w/in Bicol. |
| 137. HUMAN RESOURCE OFFICER | Female, AB/BS Psychology graduate, not more than 35 y/o, single, trustworthy, can handle work pressure/management crisis, preferably with related work experience |
| 138. EYE LEAGUER | Male/ Female, 18-23 y/o, college level, with pleasing personality, with good communication skills, customer service-oriented, keen on details, dynamic |
| 139. MANAGEMENT TRAINEES | Male/Female, graduate of any 4-year course, 20-28 y/o, wholesome personality, with employment experience preferably in restaurant or fast food, willing to work on shifting schedule, flexible |
| 140. MANAGEMENT TRAINEE | Female, 20-26 y/o, college graduate, with at least 1 YR. working experience |
| 141. BRANCH OPERATION STAFF | Male/Female, single, 21-26 y/o, Commerce graduate or any business related course, possess strong customer service relations, preferably a resident of Naga City, with or without experience |
| 142. MANAGEMENT | Male/Female, 22-26 y/o, graduate of any business course, with |

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| TRAINEE/SELLING SUPERVISOR | accounting knowledge, with pleasing personality, with good communication skills, work experience in supervisory and retail industry is an advantage, honest, willing to be assigned anywhere in Bicol |
| 143. MARKETING STAFF | Female, 25-30 y/o, BSBA or Mass Comm. Graduate, excellent in oral & written communication, good interpersonal skills |
| 144. MANAGEMENT TRAINEE | 22-30 y/o, graduate of any 4-yr. business related course, good interpersonal skills, planning, organizing and leadership skills, analytical, responsible, hardworking, w/ 1 yr. work experience |
| 145. MERCHANDISER | Male, not more than 28 y/o, college level or college graduate, 5'4" in ht., computer literate |
| 146. FINANCIAL CONSULTANT/SALES AND COLLECTION ASSISTANT | Male, not more than 30 years old, college graduate or college level, able to drive a motorcycle with valid driver's license, computer literate |
| 147. PHARMACY ASSISTANT | Female, single, not over 28 y/o, 5'3" ht., College level or college graduate, with pleasing personality, willing to be assigned anywhere in Bicol |
| 148. PROMO ASSISTANT | Female, 18-25 y/o, height -5'1", college level or college graduate |
| 149. PROMODISER | College level or college graduate, 21 y/o but not more than 30, with experience in related field, with pleasing personality |
| 150. BOOKING SALESMAN | Not more than 30 y/o, college graduate, with good communication skills, with experience in key accounts handling, knows how to drive, with valid driver's lic.(1,2,3), honest, with initiative |
| 151. COLLECTORS | Male/Female, high school graduate or college level, trustworthy and hardworking |
| 152. SALES REPRESENTATIVE | Male, not more than 40 y/o, graduate of any degree course, with valid driver's license (1,2,3) |
| 153. SALES ASSISTANT/UTILITY ASSISTANT | Male/Female, 18-22 y/o, college level (72 units), height – 5'2"/(female) 5'4" (male), with pleasing personality |
| 154. SALES CLERKS/UTILITY CLERKS/STOCK CLERKS | Male/Female, at least High School graduate, 5'2" ht for female, 5'6" ht. for male, willing to work under pressure, customer-service oriented |
| 155. SALES REPRESENTATIVES | Male/Female, single, 22-28 y/o, college level or college graduate, hardworking |
| 156. SALESMAN | 23-30 y/o, graduate of any business course, experience is an advantage, computer literate, with driving skills and valid driver's license (1,2,3), honest, assertive, proactive |
| 157. BOOKING SALESMAN/KEY ACCOUNT SALESMAN | Male, 21-30 y/o, single/married, college graduate preferably with major in Marketing and Business Administration, with at least 2 years experience in sales and distribution, has experience in handling booking accounts/key accounts in any area in Bicol, adept in merchandising and negotiation skills, computer literate |

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| 158. EX-TRUCK/SATURATION TEAM SALESMAN | Male, 21-30 y/o, single or married, college graduate of any business related course, with at least 1 yr. experience in sales and distribution, experience in handling ex-truck operations in any area in Bicol, with extensive knowledge of secondary and tertiary accounts in Naga City, adept in merchandising and negotiation skills, computer literate |
| 159. ACCOUNTING CLERK (2) | Female, BS Accountancy/BS Commerce graduate, 21-25 y/o, with or without experience |
| 160. DEPOT CLERK | Male/Female, 21-30 y/o, college graduate, computer literate, service-oriented attitude, can work under pressure & multi-tasks |
| 161. MARKETING EXECUTIVE | Male/Female, 25 y/o and above, with related experience in the field of Agriculture, has an in-depth understanding of distributions and trends, with valid professional driver's license, willing to be assigned anywhere in the Philippines |
| 162. SALES ASSISTANT | Male, college graduate, 5'5" in height, with selling experience, with pleasing personality |
| 163. SALES COORDINATOR | Male, graduate of any business course, computer literate, honest & hardworking, with valid driver's license, knows how to drive a motorcycle |
| 164. CITP REPRESENTATIVE | Male/Female, graduate of any business or computer related course, honest & hardworking |
| 165. FINANCE SALES REPRESENTATIVE | Male/Female, graduate of any business course, computer literate, honest & hardworking |
| 166. DELIVERYMAN | Graduate of any 4-year college course, not more than 27 y/o, 5'4" in height, ability to handle multiple tasks, reliable, with driving skills & valid driver's license (1,2,3), hardworking, result-oriented, proactive, with good interpersonal skills and a team player, with basic knowledge on operation of various types of material handling equipment, computer literate |
| 167. DRIVER | Male, at least 24 y/o or above, at least high school graduate, with valid driver's license (1,2,3), with experience in driving 10-wheeler trucks, with basic engine troubleshooting knowledge |
| 168. JR./SR. SALESMAN | College graduate of any business course, 25-35 y/o, related work experience is an advantage, hardworking, trustworthy, with valid driver's license (1,2,3) |
| 169. DRIVER (2) | Male, not over 35 y/o, with experience in driving trucks and delivery vans, good moral character, at least High School graduate |
| 170. BAGGER (20) | Male/Female, 5'6" for male, 5'2" for female, not over 25 y/o, college level or college graduate, smart, trustworthy, good customer service skills, willing to work overtime, with pleasing personality |
| 171. DRIVER-MECHANIC | Male, 25-30 y/o, graduate of automotive mechanic course, with or without experience, with valid driver's license (1,2,3) |
| 172. DRIVER-MECHANIC | Male, High School graduate or college level, not more than 40 y/o, experience is a must, trustworthy, with valid driver's license (1,2,3) |

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| 173. DRIVER STAFF | Male, 25-30 y/o, at least 2 nd yr. college, with valid driver's license (rest. 1-2-3, with knowledge in engine troubleshooting, with 3 yrs. driving experience, physically fit |
| 174. DRIVER | Male, with related work experience (in driving Elf/Forward trucks, with valid professional driver's license, with pleasing personality |
| 175. SR./ JR. VAN SALESMAN | Must be a college graduate, with valid driver's license (1,2,3), single, not over 40 yrs. old |
| 176. DRIVER/ SALESMAN | 18-35 Y/O, college level, with pleasing personality, articulate, with valid driver's license (1,2,3), flexible |
| 177. DRIVER | Male, not more than 35 y/o, College level, with valid driver's license (1,2,3), hardworking, trustworthy |
| 178. DRIVER/BELLMAN | At least college level, 21-25 y/o, with valid professional driver's license |
| 179. MARKET CHANNEL COORDINATOR | Male, BS Agriculture (Animal Science or related course), assertive, pro-active, with valid professional driver's license, with pleasing personality, willing to be assigned anywhere in Bicol |
| 180. DELIVERY DRIVER/HELPER | Male, physically fit, can read, write and perform basic math computation, with professional driver's license (1,2,3), good moral character |
| 181. STOCK CLERKS | Male, not more than 25 y/o, 5'6" in height and able-body, at least high school graduate |
| 182. SERVICE CREWS | Male/Female, 18-26 y/o, enthusiastic to deliver excellent customer service, with positive attitude, with at least 3 months working experience in fast food is an advantage |
| 183. SERVICE CREW | Male/Female, 18-25 y/o, HS or college level, smart and with pleasing personality |
| 184. SALES/UTILITY CLERKS & PROMODIZER | Male, 18-25 y/o, 5'6" in height, with pleasing personality, college level or college graduate, articulate and aggressive |
| 185. WAITER | Preferably HRM graduate, hardworking, work with less supervision, good moral character |
| 186. BARTENDER | Female, 20-25 y/o, graduate of 2-yr. HRM course, hardworking, with good moral character |
| 187. KITCHEN HELPER | Preferably HRM graduate, with 6 months to 1 year related experience, good moral character |
| 188. VAN DRIVERS/HELPERS | Male, 20-32 y/o, high school/college level/college graduate, with related work experience, with valid driver's license (1,2,3), flexible and hardworking, honest |
| 189. DELIVERY DRIVER/HELPER | College level, not more than 30 y/o, with valid driver's license (1,2,3), reliable, honest, can work with less supervision |
| 190. WAREHOUSE CHECKER | Male, 20-28 y/o, graduate of any course, willing to undergo training, flexible, willing to be assigned for night shift schedule |
| 191. WAREHOUSE HELPER | Male, 18-25 y/o, high school graduate, willing to be train, with related working experience |

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| 192. UTILITY MERCHANDISER | Male, 18-25 y/o, high school graduate, 5'4" in ht., hardworking, flexible |
| 193. COOK | Male, 25-30 y/o, with skills in cooking, with at least 1 yr. experience in cooking different kind of dishes, good moral character, a resident of Naga City |
| 194. DELIVERY DRIVERS | Male, 25-35 y/o, at least H/S graduate, can drive 6-wheeler trucks, with valid driver's license (1,2,3), very familiar with Bicol areas |
| 195. HOTEL STAFF / FRONT DESK CLERK, COOK | Female, single, not more than 35 y/o, industrious, w/ pleasing personality |
| 196. PUMP ATTENDANT | Male/Female, not more than 25 y/o, at least High School graduate |
| 197. PROFESSIONAL WELDER | Male, with experience in related field, hardworking, physically fit, with pleasing personality |
| 198. MAINTENANCE CREW | Male, 22-28 y/o, with at least 1 yr. working experience, with knowledge in repairing A/C and Refrigerators, basic knowledge in electrical wiring, willing to be assigned anywhere in Bicol |
| 199. PUMP ATTENDANT | Male, 19-28 y/o, single, High School graduate, flexible and hardworking, honest |
| 200. DRIVER (URGENT) | Male, 21-35 y/o, college level, has 5 yrs. or more experience in driving, with valid driver's license rest. 1,2,3, with good moral character, resident of Naga City, or adjacent municipalities |
| 201. BAGGER | Male, not more than 25 y/o, HS graduate, 5'5" in height, with pleasing personality |
| 202. DRIVER STAFF | Male, 25-30 y/o, at least 2 nd yr. college, with valid driver's license (rest. 1-2-3), knows how to engine troubleshoots, with at least 3 yrs. driving experience, physically fit |
| 203. DEPOT CLERK | Male/Female, 21-30 yrs. old, college graduate, service-oriented, computer literate, can handle multi-task and can work under pressure |
| 204. TANKER (LORRY) DRIVER | Male, 25 y/o above, professional driver (license rest. 1,2,3) with at least 2 years experience as tanker driver, college level, physically fit, flexible and hardworking |
| 205. STOCK CLERK | Male, HS graduate, not more than 25 y/o, physically fit, 5'5" in height, with plwasing personality |
| 206. DRIVER | 21-35 Y/O, college level, with or without experience, with valid driver's license (1,2,3), willing to be assigned in San Pablo City, Laguna |
| 207. DELIVERY DRIVER/HELPER | Male, not more than 30 y/o, college level, with driving skills and valid driver' license rest. 1,2,3, with 2 yrs. experience in driving close-vans, willing to travel any place in Bicol |
| 208. DRIVERS (25) | Not more than 35 y/o, with valid driver's license rest. 1,2,3, with experience in driving delivery vans & trucks, good moral character, willing to be assigned in any LCC branch |

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| 209. STATION SUPERVISOR | Female,single,21-28 y/o, college graduate preferably psychology graduate, working experience as HR Officer is an advantage, flexible, hardworking, fast learner |
| 210. KEY ACCOUNT SPECIALIST/ BOOKING SALES MAN/ VAN SALES MAN (8) | Male, not more than 35 years old, college degree in any field related in consumer industry/FMCG covering any market segments, with driving skills & a holder of valid professional license/for van salesman with restriction code 1-2-3, willing to assign in any area in Bicol, good communication skills, highly motivated, physically fit, result oriented, pro-active, trustworthy |
| 211. TEAM LEADER (3) | Male/female, not more than 30 y/o, at least college degree, with relevant experience in sales, with good supervisory, negotiation & communication skills, with valid license (RC 1-2) |
| 212. FIELD SERVICE TECHNICIAN | Male, 21-30 y/o, Engineering graduate, hardworking and with good moral character, with related work experience |
| 213. WAREHOUSE SUPERVISOR (1) | Male, not more than 35 y/o, at least college degree, at least 3 yrs experience in all areas of warehousing & stock mgt. , strong personality & leadership skills, good in oral & written communication |
| 214. WAREHOUSE CREW (2) | Male, not more than 35 y/o, at least college degree, at least 1 yr experience in all areas of ware housing & stock mgt., hardworking |
| 215. OPERATION MANAGER (1) | Male/Female, not more than 40 y/o, at least 3 yrs. Experience related in sales & distribution, good leadership skills, highly analytical & detail oriented, good in report detail & report preparation, proficient in MS Excel, MS Power point, MS Word, good in oral &written com., willing to be assign in any area in Bicol |
| 216. DISTRIBUTOR SALES SUPERVISOR (2) | Male, not more than 40 y/o, graduate of any 4 yrs. Course, at least 4 yrs. Related course in a supervisory level, highly analytical & detail oriented, proficient in MS Excel, MS Power point, MS Word, , good in oral &written com. With driving skills (RC 12), willing to be assign in any area in Bicol |
| 217. DISTRIBUTOR SALES PERSONNEL (2) | Male, not more than 30 y/o, graduate at any 4 yrs. Course, at least 1 yr experience in sales Customer Service oriented, good in oral &written com., With driving skills (RC 123), willing to be assign in any area in Bicol |
| 218. ACCOUNTING STAFF (1) | Male/Female, not more than 30 y/o, BS accountancy graduate, good in oral &written com., customer service oriented, proficient in MS Excel, MS Power point, MS Word, willing to be assign in any area in Bicol |

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| 219. MERCHANDISER (7) | Male, not more than 25 y/o, graduate at any 4 yrs. Course, with related experience, customer service oriented, good in oral & written com., willing to be assign in any area in Bicol |
| 220. SALES AGENT (10) | Female, 20-28 y/o, at least college level, with pleasing personality, customer service oriented |
| 221. DELIVERY DRIVER/ HELPER (6) | Male not more than 30 y/o, at least college level (72 units), at least 2 yrs experience in driving aluminum van, with driving skills (RC 123) willing to be assigned in any area in Bicol |
| 222. SALES TRAINEES | Male, 21-23 y/o, 5'6" in height, with sales & marketing experience, excellent in oral/written communications skills, computer literate, good interpersonal relations, knows how to drive 4-wheel vehicles and with valid prof. driver's license, willing to be assigned anywhere in South Luzon area |
| 223. BRANCH COORDINATOR | Management, Accounting, Finance graduate, 24-28 y/o, above average computer literacy & communication skills, good personality, responsible, hardworking, can do field work, willing to be assign in any of the cities in the Phil., can start immediately after passing pre-requisite, tests and interviews |
| 224. SERVICE ENGINEERS | Graduate of electronics & communication engineering, computer science engineering, 24-28 y/o, preferably male, above average computer literacy & communication skills, good personality, responsible, hardworking, can do field work, willing to be assign in any of the cities in the Phil., can start immediately after passing pre-requisite, tests and interviews |
| 225. MARKETING MANAGER (2) | Female, graduate of any college degree, with pleasing personality, at least 2 yrs. Experience in sales, w/ good command of English |
| 226. GENERAL MANAGER (1) | Female, w/ MBA degree, at least 3 yrs. experience |
| 227. DISTRICT SALES MANAGER | College graduate of business related course, male/female, not more than 30 years old |
| 228. SALES AGENTS (10) | College graduate of business related course, male/female, not more than 30 years old |
| 229. WAREHOUSE PERSONNEL | College graduate of business related course, male/female, not more than 30 years old |

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| 230. FIELD SALES TRAINEE (10) | College graduate of business related course, male/female, not more than 30 years old |
| 231. DELIVERY DRIVERS 5 | Male, college level, valid driver license |
| 232. MARKET DEVELOPMENT ASSISTANT | Female, preferably single, 21-27 yrs. old, graduate of 4 yrs. business related course, w/ experience in clerical works, honest and assertive, w/ good oral and written communication skills, flexible and computer literate, w/ pleasing personality |
| 233. OFFICE STAFF/WAREHOUSEMAN | Male, 22-27 y/o, college level, computer literate, trustworthy, honest, with good moral character |
| 234. PARALEGAL OFFICER | Female, not more than 30 yrs. old, a bachelor of law graduate, aggressive, highly analytical, detailed oriented, w/ wide knowledge of legal terms and topics, ability 2 work under pressure, meet deadlines w/ common sense and good judgment, w/ experience of preparing of legal documents, drafting of pleadings and motions, obtaining affidavit and assisting attorneys during trial, excellent in oral and written communication skills, highly flexible, computer literate, w/ pleasing personality |
| 235. PRODUCTION ANALYST | Pursuing a bachelor degree in animal science, manufacturing ag bus., ag economics, business administration or any related field, leadership skills, problem solving skills, demonstrated ability to meet deadlines, effective written and verbal communication skills |
| 236. SALES REPRESENTATIVE | Male, 21-35 years old, preferably a graduate of any 4 yrs. business course, honest and assertive w/ good communication and selling skills, flexible and computer literate, sales work experience is an advantage, has a positive outlook in life, w/ valid professional drivers license |
| 237. BOOKKEEPER | Accounting graduate, preferably w/ experience in bookkeeping and people handling, w/ good oral and written communication skills, 24-28 yrs. old, male or female |
| 238. MANPOWER ADMINISTRATOR | Accounting graduate, preferably w/ experience in bookkeeping and people handling, w/ good oral and written communication skills, 24-28 yrs. old, male or female |
| 239. SALES LOGISTICS COORDINATOR | Male, 21-25 y/o, BS Electrical/Civil/Industrial/Electronics & Comm./Electrical Engineering graduate, excellent in oral/written communication skills, good interpersonal relationship, computer literate, with prof. driver's license, willing to be assigned in South |

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| 240. LOGISTICS ASSISTANT | Male, 21-25 y/o, graduate of any Engineering course, or Business related course, excellent in oral/written communication skills, good interpersonal relationship, proficient in Microsoft office application, with valid prof. driver's license, willing to be assigned anywhere in South Luzon Areas |
| 241. SECRETARY | Female, 21-25 y/o, graduate of any Business related course (BSBA/BSC), excellent in oral/written communication skills, good interpersonal relationships, proficient in Microsoft office application, willing to be assigned anywhere in South Luzon areas, with pleasing personality |
| 242. SALES INFORMATION ASST. | Male/Female, 21-25 y/o, BSBA/BS Commerce or any related course, excellent in oral/written communication skills, good interpersonal relations, computer literate (Microsoft Word/Excel, willing to be assigned anywhere in South Luzon area |
| 243. TECHNICIAN | Male, graduate of Automotive Course, with 1-2 years related working experience, highly motivated |
| 244. JOB CONTROLLER | Male, 26-35 y/o, graduate of Mech. Engineering course, with 3-5 years related working experience, reliable |
| 245. SERVICE ADVISER | Male, graduate of 4-yr. Automotive course, with 1-2 years related working experience, with supervisory skills, highly motivated |
| 246. SALES STAFF | Male/Female, 19-25 y/o, college level of any 4-year course, independent, hardworking, work with less supervision, willing to learn |
| 247. DRIVER | Male, 25-35 y/o, college level of any 4-year course, with valid prof. driver's license, with 5 years experience as prof. driver, with basic troubleshooting know-how, with TESDA auto-mech. Certificate an advantage, work with less supervision |
| 248. DUMPTRUCK DRIVERS (5)/10-WHEELER DRIVER (10-15)/GRADER OPERATOR (6) | Male, 22-40 years old, with valid driver's license (1,2,3,4), with 1 year working experience, honest, hardworking, self-motivated |
| 249. BOOKKEEPER (2) | Male/Female, 23-35 y/o, B.S. Accountancy graduate, with at least 1 year related working experience |

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| 250. KITCHEN HELPER | Male/Female, 18-25 y/o, High School graduate, with 2 years related work experience, good moral character |
| 251. MANAGEMENT TRAINEES | Male/Female, not more than 30 y/o, graduate of any collegiate course, good oral/communication skills, strong leadership & motivational skills, with initiative, fresh graduates may apply |
| 252. SECURITY GUARD | Male, college level, 23-30 y/o, with at least 2 years experience, willing to work on shifting schedule |
| 253. COOK | Male, 25-35 y/o, at least H/S graduate, hardworking, good moral character, with 2 years experience |
| 254. PANTRY GIRL | Single, 18-25 y/o, High School graduate, with pleasing personality, good moral character, with 1 year working experience, hardworking |
| 255. TEN- WHEELER DRIVER (4)/ TRAILER DRIVER (2) | Male, at least High School graduate, with valid driver's license rest. 1,2,3, with 2 years related experience |
| 256. WAITER | Single, 20-30 y/o, High School graduate or college level, with pleasing personality, good moral character, with 1 year related experience |
| 257. ACCOUNTS RECEIVABLE CLERK | Female, single, not over 35 y/o, BS Accountancy graduate, with or without experience, computer literate, work with less supervision, honest, with pleasing personality |
| 258. VAN SALESMEN (for Albay, Sorsogon, Cam. Sur/Norte) | Male, not more than 30 y/o, college graduate, good oral/communications skills, honest, hardworking, preferably knows how to drive, fresh grads may apply |